

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Thursday, October 27, 2016
7:00 P.M. Executive/Closed Session - School Commons
7:30 P.M. Open Session - School Commons
APPROVED Minutes**

CLOSED SESSION

1. **MSP (Krueger/Duggan Goldstein)** to move into Executive Session at 6:55 p.m. (Pursuant to Section 19.85 (1)(c) & (f) of the Wisconsin State Statutes). Approved 5-0.
 - a. Review of Workman's Compensation Claim.
 - b. Review current teacher evaluation process.
2. **MSP (Jordan/Duggan Goldstein)** to move into Open Session. Approved 5-0.

OPEN SESSION

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:30 p.m. Other Board Members present: Sarah Duggan Goldstein, Kevin Krueger, Kirsten Purinton, Amy Jorgenson; Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; Teachers: Leila Nehlsen, Michelle Jordan, Margaret Foss, Miranda Szcepanski, Alyssa Wagner, Barb Krueger; Community Members: Warren and Mary Marik, Hans Lux, Denise Kellerman, Valerie Fons, Joe Ervin; Students: Elena Waldron, Kyra Lux, Chris Nelson, Breanna Mohn, Caitlyn Stults, Tara DeJardin, Andi Valentincic, Elliellssacson, Paige Gunnlaugsson, Julia Valentincic, Tiffany Wacaser, Riley Lux, Kayla Ervin, Kailee Mohn, Hailey Jorgenson, Michael Cornell.

1. **MSP (Jordan/Krueger)** to approve the agenda as presented. Approved 5-0.
2. **MSP (Krueger/Purinton)** to approve the minutes of regular Board of Education Meeting on September 22, 2016 and the Special Board of Education Meeting on October 5, 2016 as presented. Approved 5-0.
3. Student Council Report - Elena Waldron and Kyra Lux reported that the Student Council has served two hot lunches, hosted Spirit Week, and received donations from the Albatross, the Farm Museum, and Joey and Brenda Cornell.
4. Good News Report -
 - Hype Squad members presented a routine to fire up the meeting attendees.
 - Buck's Bulletin is Back - September and October issues share the school news with our community.
 - Mrs. Foss reported on Fall Voyage Update / Fall Harvest Open House is November 16 from 2:30-4:30 p.m. at the school. Elementary is focusing on local harvest mostly apples, but also grapes and corn. Field trips include: Island Orchard, Farm Museum, Lyon's Vineyard, and tomorrow to Seaquist Orchards. Middle school focusing on how food has changed over time. Field trips include the Farm Museum, Mann's Store, and tomorrow to Seaquist Orchards and the Door County Creamery Farm. The High School is looking at how food is produced in Door, Kewaunee, and Brown Counties. Stops on the November 4 field trip include: Renards Cheese, Dairy Lane Farm in Maple wood, Island Fever, and the Haberli Farm.
 - Mrs. Nehlsen gave a report on the Chicago/Madison Field Trip. - Mrs. Nehlsen reported on the many experiences the Juniors and Seniors had on the Chicago/Madison Field Trip. Before the students left and after they returned they studied, paintings at the Chicago Art Institute, building Architecture, the play "Death of a Salesman", and many other topics. Breanna Mohn and Christopher Nelson reported on their favorite experiences of the trip. The trip chaperones and Mrs. Nehlsen were thanked. Also, thank you to the community for the continued support of the trips that make special memories for our students.
5. Communications - none.
6. Open Discussion - none.

7. Treasurer' Report - Kevin Krueger presented the payables in the amount of **\$91, 553.21**. There were a number of one-time, and in many cases, previously approved expenses this month including: Chromebook, textbook, and vacuum purchases, window blinds, CESA 7 contract, prepayment for 10,000 gallons of propane, property insurance, New Elementary reading curriculum materials, plumbing bill, Johnson Controls replace filters, valves, and fixing pressurization issues, as well as, regular monthly expenses.

8. District Administrator's Report -

- On October 7, the students and staff had a second Pep Rally and Bjorn the Buck, school mascot, made his appearance, the video is on the school webpage.
- Math Teacher Update - Dr. Palm-Leis was interviewed for an article concerning our continued search for a Math teacher in last Saturday's Door County Advocate. Dr. Palm-Leis thanked the community members who have reached out to their contacts to help us in our search, and he is using every conceivable way to get the word out. The position will be re-posted next week. Dr. Palm-Leis did meet with one certified teacher this past week who was interested in finding out more about the position.
- The Holiday program will be again held at TPAC on Sunday, December 4 at 7:00 pm., and will feature both our student and community member talent.
- On October 10, Dr. Palm-Leis packed up eight boxes of questionable, very old chemicals that we had safely locked in storage that was accumulated from chemistry lab. This was done as part of the "Clean Sweep" program. There will be cost to the district for the disposal, however he feels better now that they are no longer in the building. Dr. Palm-Leis thanked Joel Gunnlaugsson for his assistance making the necessary connections.
- Dr. Palm-Leis completed a major battery of water testing, including copper, lead nitrates and fluoride, and he is happy to report that the District has successfully passed all tests.
- On October 18, the District's first Noodles and Numbers Night was very well attended. Families enjoyed a pasta dinner made by Sue Cornell and served by Student Council members, then the students and their families play various math games in their classrooms. Thank you to all the staff and teachers, especially Alyssa Wagner who led the efforts, for a great experience. The next event will be in January and will revolve around Literacy
- A mailer for Washington Island Bucks apparel available for purchase will be going out soon. This is not a moneymaker for the District, the prices are at direct cost.
- The District has a new Facebook page.

9. Board of Education Committee's Report

- President's Report - none.
- Budget Committee - The committee discussed purchasing a new, used school bus for no more than \$25,000. Dr. Palm-Leis would like the new bus before the snow flies. The School-wide phone system has been tabled because the original proposal was based on a grant from USAC, and now Frontier is telling the District that it doesn't think the service will be covered by the grant. Dr. Palm-Leis continue to explore continuing to explore other options. The committee would like to request bids to replace some flooring. Tile for the front and central hallways, and the Middle School rooms, and carpet for the office areas. An air handling unit motor in the Tech Shop has failed, and Johnson Controls gave the District a initial bid of \$1,800 to replace it. Dr. Palm-Leis will be reviewing the original Energy Efficiency Contract to make this AHU wasn't part of the project. Johnson Controls came back with a second bid of \$1,220. The Cesa 7 Contract is \$21,120. This is an increase of about \$4,000. This increase was budgeted for under the increased inservice days for professional development for our staff members, (a total of 10 days/80 hours of inservice).
- Learning & Technology Committee - Last Friday, Dr. Palm-Leis visited Iola-Scandinavia School District to observe how they are leveraging technology to enhance their Math and Science classes. Dr. Palm-Leis was able to join in on a technology workshop. The two takeaways from the visit was their use of Google Classroom and Go Guardian. Google Classroom is a free application which teachers design lessons with real-time interaction for students to work collaboratively in the cyber world. Go Guardian is online filtering service that offered multiple ways in which student internet

access is filtered, provides printable reports on students going to questionable sites, and allows some capacity for teachers to manage access of students to individual sites. Finally, Dr. Palm-Leis discussed the possibility of our teachers joining their summer technology inservice.

- Policy Committee - **Tabled**
- Employee Relation and Personnel Committee - The committee met on October 5 to review the five candidates who applied for the Math/Physical Education teaching position. The committee picked two candidates, and one alternative candidate to interview. All the candidates either declined to be interviewed or did not return our call. The position will be posted again in a few weeks.
- Transportation / Building & Grounds Committee - **Tabled**
- Referendum Committee - The committee met on October 26 and discussed a timeline for future meetings. The committee would like invite parents and interested community members to a presentation on the projected two-year budget and how it will affect the referendum to be voted on in the April ballot. The presentation will be Tuesday, November 22 at 7:00 p.m. All are encouraged to attend.

10. Discussion Item - Graduation Date - Amy Jorgenson brought the proposed changes to Graduation Day this spring. She asked her Senior daughter to talk to her fellow seniors about how they would like to schedule Graduation. The Seniors would like to have the Graduation Ceremony at the TPAC, and dinner and dance at the gym like last year on the Friday night, not Saturday. The District's concern is that not all the people assigned to clean up, have stayed to help at the end of the night and staff members feel obligated to stay and clean until after midnight. The District would like the night to begin earlier, so that so one has to stay so late. Dr. Palm-leis suggested that the Seniors and parents meet again soon to discuss Graduation again. He will check with the TPAC to see if Friday night is still available.

11. Action Items -

- A. **MSP (Jordan/Duggan Goldstein)** to approve the payment of the bills in the amount of **\$91,553.21**. Approved 5-0.
- B. Approval of Policy Committee Recommendation
 - 1. **MSP (Purinton/Krueger)** to approve the second, and final, reading of the Student Code of Conduct Policy 443. Approved 5-0.
- C. Approval of Budget Committee Recommendations
 - 1. **MSP (Krueger/Jordan)** to authorize up to \$25,000 for the Transportation/Buildings and Grounds Committee to purchase a school bus. Approved 5-0.
 - 2. Approval of the District Phone Proposal. - **Tabled** due to the service not partial reimbursed by USAC funding program.
 - 3. **MSP (Duggan Goldstein/Jorgenson)** to approve the school flooring needs going out to bid. Approved 5-0.
 - 4. **MSP (Duggan Goldstein/Jordan)** to approve of the quote for the Wood Shop air handling unit (AHU) motor replacement in the amount of \$1,220, down from the initial estimate of \$1,800. Approved 5-0.
 - 5. **MSP (Purinton/Duggan Goldstein)** to approve the CESA 7 Contract in the amount of \$21,120. Approved 5-0.

12. Proposed Future Meetings

Employee Relations & Personnel Comm.	November 9 at 10:30 a.m.	WISD Library
Board of Education	November 17 at 7:30 p.m.	WISD Commons
Budget Committee	November 17 at 7:00 p.m.	WISD Commons
Transportation Building Grounds Comm.	November 17 at 6:30 p.m.	WISD Commons
Policy Committee	November 17 at 6:00 p.m.	WISD Commons
Learning & Technology Comm.	November 17 at 5:30 p.m.	WISD Commons

13. **MSP (Purinton/Krueger)** to adjourn the meeting at 8:46 p.m. Approved 5-0.