

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Thursday, September 22, 2016**

7:30 P.M. Open Session - School Commons

8:30 P.M. (or Immediately after the Board Meeting) Executive/Closed Session - School Commons

APPROVED Minutes

OPEN SESSION

Call to Order and Pledge of Allegiance - Vice President Tom Jordan called the meeting to order at 7:30 p.m. Other Board Members present: Sarah Duggan Goldstein, Kevin Krueger, Kirsten Purinton, (Absent: Amy Jorgenson); Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; Teachers: ; Michelle Jordan, Margaret Foss, Michael Gillespie, Miranda Szczepanski; Community Members: Valerie Fons, Jens Hansen, Warren and Mary Marik, Louis Munao (Arrived 7:54 p.m.).

1. **MSP (Krueger/Purinton)** to approve the agenda as presented. Approved 4-0.
2. **MSP (Duggan Goldstein/Krueger)** to approve the minutes of Regular Board of Education Meeting on August 25, 2016 and the Special Board of Education Meeting on September 7, 2016. Approved 4-0.
3. Good News Report -
 - School Homerooms & Circle of Power and Respect (CPR) - Ms. Szczepanski's experience with CPR meshed with the District's desire to build school culture and climate. Each day, every student gets a greeting, a sharing time, an activity and a daily message. This takes place in every homeroom 4K-12 first thing each morning. The kids and teachers are enjoying the experience.
 - Athletic Fundraisers - Mr. Gillespie reported that two fundraisers have been held so far to benefit the school's Athletic programs. Popcorn sold at Under the Big Top brought in \$150 and the Labor Day weekend rummage sale and car wash brought in \$2,250. There are two new sports groups this fall, high school cross country and elementary golf. The cross country team has two meets scheduled for next month. The boys' and girls' basketball game schedule is nearly complete, with four home events so far.
 - Open House - Mr. Palm-Leis/Mrs. Foss - Dr. Palm-Leis was happy with the well-attended Open House on September 15. The teachers have been inspired to plan additional night programs. Noodles and Numbers will be on October 18 with dinner and math activities planned. There will be culminating events for each of the two voyages.
4. Communications - None.
5. Open Discussion - Valerie Fons shared that she frequently hears how much the community supports the school. She would like the working students be acknowledged as a labor force for their impact on island businesses and the economy. She wrote a Letter to the Editor describing how our students are contributing to local businesses. She sees this as an opportunity to encourage and acknowledge the students' work, and continue the dialogue of the rolls of students in the workplace. She suggested giving students school credit for experiential learning during their summer jobs. Then, she thanked the District for the handicap parking spot and for painting the parking lot lines. But, some students have told her they feel uncomfortable backing up in the parking lot with large vehicles parked near the stairway and with elementary students walking to cars. She talked to Officer Gary Schultz, who directed her to the school board. She suggested that there be separate parking areas for faculty and students. Finally, she announced that a knowledgeable Alzheimer's expert from Green Bay will be on the Island on October 3 to present at Bread and Water and also meet personally with Valerie's family. She wondered if other students might be interested in learning more about the effects of Alzheimer's on family members and acquaintances.
6. Treasurer's Report - Kevin Krueger presented the payables in the amount of **\$45,213.71**.

The check for the Johnson Control's service contract will be held until the contract is received. Currently, only a verbal agreement has been discussed.

7. District Administrator's Report -

- Dr. Palm-Leis thanked the staff for the good start to the school year. He also thanked the Hype Squad members for leading the pep assembly, and announced they would be at the October board meeting.
- All the new windows are fully installed and finished, thank you to Martin Andersen and his crew.
- Thank you to Kevin Krueger for completing the fence around the propane tanks.
- Dr. Palm-Leis met with the parents of the Seniors, and it was agreed to move the Graduation Ceremony and festivities to Saturday, June 10 with a start time of 4:00 or 5:00 p.m.
- Thank you Laurel Hauser at the Observer for the Buck's Bulletin. She has been impressed with the work the students and staff are doing. She will be coming into the school to work with students on writing.
- The issue with the lack of parking spots during parent pick up has been addressed by having the Juniors park across from the community center per tradition.
- Dr. Palm-Leis has met with Donna Russell about the planning of the Holiday Program at the TPAC in December.
- The Math/Physical Education teaching position has been reposted, Dr. Palm-Leis again thanked staff for pitching in to cover the high school Math classes and for Evy Beneda for long-term substituting in the Physical Education classes.
- The bus route is longer this year and to make riding times more equitable, the District switched the direction of the return route. Students first on in the morning, are now the first off in the afternoon.
- Saturday, September 17, 50 volunteers came from Death's Door Spirits to do community service at the school. Our teachers worked with the volunteers, and they weeded, painted, scrubbed, polished, cleaned inside and out, and organized the library. The afternoon ended with hanging the trophy case in the front hallway that was donated by the Madison Area Hockey Association. The District is very grateful to Brian and Margaret from Death's Door Spirits for arranging for the volunteers, and the donation of the drill set used to hang the trophy case.
- Dr. Palm-Leis announced that our third Friday count was 79 students!
- So far, all the students have turned in their work and Now or Noon hasn't been needed, but will remain available if the need arises.

8. Board of Education Committee's Reports -

- President's Report - Vice President Tom Jordan had no report.
- Budget Committee - The committee reviewed the proposed 2016-17 budget, it looks like there is good news, but the District needs to confirm with the auditor about the carryover from last year's budget. This information will be presented at the Annual Meeting on October 5, 2016 at 7:30 p.m. The committee reviewed: the new reading curriculum purchase proposal, the Speech Language Pathologist contract, and the School Psychologist contracts, and will be recommending approval of these expenditures during the action items. The District has not received a copy of the Johnson Controls contract, so the approval of this item has been tabled.
- Learning & Technology Committee - Margaret Foss presented information to the committee concerning the new reading curriculum that the District would like to purchase. The staff conducted thorough research on different reading curriculums, and decided the Units of Reading curriculum worked well with our Units of Writing we are currently using. The curriculum purchase includes classroom library materials for grades K-5 (can also be used in grade 6) at a cost of \$8478.52.
- Policy Committee - There are two policies for approval that have only been renumbered. The Student Code of Conduct Policy will be presented for a first reading, and the Board Member

Participation in Meetings via Technology Policy will be presented with no new changes for final approval.

- Employee Relation and Personnel Committee - The committee met on September 9. They reviewed the current situation regarding the need to hire a Math and Physical Education teacher. The position will be reposted, with a wider salary range in the posting. The committee understands that Math teachers are in short supply in the state, and we have already posted the position four times. Mr. Palm-Leis proposed doing away with the time clock for the District's hourly employees and going back to hand documenting their hours as a matter of respect. The time clock can be replaced if the need arises.
- Transportation / Building & Grounds Committee - The committee conducted a walk-through of the entire school building and have begun a facility maintenance list, with priorities ranked 1-5. Some projects will be completed this year as the budget permits. The committee will look for a new, used bus to purchase around Thanksgiving.

9. Action Items -

1. **MSP (Purinton/Duggan Goldstein)** to approve the payment of the bills in the amount of **\$45,213.71**. Approved 4-0.
2. Approval of Policy Committee Recommendations
 - a. **MSP (Krueger/Duggan Goldstein)** to approve the renumbering of the Compulsory Attendance Policy 431.1 and Corporal Punishment Policy 447.1. Approved 4-0.
 - b. **MSP (Purinton/Duggan Goldstein)** to approve the first reading of the Student Code of Conduct Policy 443. Approved 4-0.
 - c. **MSP (Duggan Goldstein/Purinton)** to approve the second, and final, reading of the Board Member Participation in Meetings via Technology Policy 180. Approved 4-0.
3. Approval of Budget Committee Recommendations
 - a. **MSP (Purinton /Duggan Goldstein)** to approve the bid for the window blinds from Taylor Made Shades in the amount of \$5,878, contingent upon receiving warranty information. Approved 4-0.
 - b. **MSP (Duggan Goldstein/Krueger)** to approve the purchase of the Units of Study-Reading K-5 reading program and materials for a total \$8478.52. Approved 4-0.
 - c. Approval of the Johnson Controls contract - **Tabled**.
 - d. **MSP (Purinton/Krueger)** to approve School Psychologist Contract with Dr. Carol Feral for \$50 an hour. Approved 4-0.
 - e. The District received three bids for propane bid requests:Country Visions at \$1.62/gallon, Hansen Oil at \$1.37/gallon and Shipyard Island Marina at \$1.29/gallon or \$1.249 with prepayment for 10,000-12,000 gallons on/or before October 15. **MSP (Jordan/Krueger)** to approve the acceptance of the LP bid for \$1.249/gallon with prepayment of 10,000 gallons. Additional gallons, over 10,000 gallons up to 12,000 gallons, can be purchased at \$1.29/gallon. Approved 4-0.
 - f. **MSP (Jordan/Duggan Goldstein)** to approve the Speech Language Pathology Contract with Margie O'Connor in the amount of \$52 an hour. Approved 4-0.
4. Acceptance of Gifts
 - a. **MSP (Purinton/Duggan Goldstein)** to approve the donation of \$100 in cash and \$100 in book donations from the Northern Door Storytellers. Approved 4-0.
 - b. **MSP (Purinton/Krueger)** to approve the donation of 6 desks and 12 chairs (estimated value of \$500) from All Saints School in Denmark. Approved 4-0.
 - c. **MSP (Purinton/Jordan)** to approve the Madison Koehler Hockey Club's donation of the trophy case (estimated value of \$1000). Approved 4-0.

- d. **MSP (Purinton/Duggan Goldstein)** to approve the donation of the drill set from Death's Door Spirits. Approved 4-0.
- e. **MSP (Duggan Goldstein/Purinton)** to approve the donation of \$75 from the Washington Island Red Hatters for the Athletic programs.

10. Future Meetings -

Board of Education	October 27th at 7:30 p.m.	WISD Commons
Budget Committee	October 27th at 7:00 p.m.	WISD Commons
Transportation/Building Grounds Comm.	Tabled.	
Policy Committee	October 27th at 6:30 p.m.	WISD Commons
Learning & Technology Comm.	October 27th at 6:00 p.m.	WISD Commons
Employee Relations/Personnel Comm.	October 5th at 10:30 am WISD Library	
Referendum Committee	TBD when Amy Jorgenson returns from Germany	

11. **MSP (Purinton/Krueger)** to move into Executive Session at 8:39 p.m. (Pursuant to Section 19.85 (1)(c) & (f) of the Wisconsin State Statutes). Approved 4-0.

- 1. Review of Workman's Compensation Claim
- 2. Review/Discuss the District Administrator Evaluation Process & Goals.

12. **MSP (Duggan Goldstein/Purinton)** to move into Open Session. Approved 4-0.

13. **MSP (Duggan Goldstein/Jordan)** to adjourn the meeting at 9:37 p.m. Approved 4-0.