

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Thursday, August 25, 2016
7:30 P.M. Open Session - School Commons
APPROVED MINUTES**

OPEN SESSION

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:30 p.m. Other Board Members Present: Kevin Krueger, Tom Jordan, Kirsten Purinton, and via FaceTime Sarah Duggan Goldstein; Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; Teacher: Marleen Johnson, Alyssa Wagner, Miranda Szczechanski, Michelle Jordan; Community Members: Warren and Mary Marik, Bob Wagner.

1. **MSP (Krueger/Jordan)** to approve the agenda as amended to change the order of the action items. Approved 4-0.
2. **MSP (Purinton/Jordan)** to approve the minutes as presented for the regular Board of Education meeting on July 26, 2016. Approved 4-0.
3. Good News Report -
 - Summer Projects List Update - The seven inservice started on Monday, Michelle Jordan and Marleen Ehrlich-Johnson reported on inservice activities already completed.
 - Hype Squad and Cross Country Team - The Hype Squad has met twice so far. Only two students attended the cross country meeting, but many more students are interested in participating, but couldn't attend. Mr. Nuskiewicz will be coaching the team.
 - The new windows are in, but still need to be sealed from the outside, the wall in the 1st/2nd grade room is complete.
4. Communications - none.
5. Open Discussion - none.
6. Treasurer' Report - Kevin Krueger presented the payables for the month in the amount of **\$40,896.80**.
7. District Administrator's Report -
 - The District is ready for our school year to start. There has been a lot of work accomplished and I want to thank the many people that have made possible:
Kevin Jones Michael Gillespie Chris Cornell Kaye Palm-Leis
Kevin & Barb Krueger Tom Jordan Brien Jordan Margaret Foss
Becky Gillespie Martha & Bob Wagner Larry Hermanson Marvin Fuller
Henry Mohn Martin Andersen Kurt Krueger
 - Dr. Palm-Leis noted that there was a problem with the video equipment last month, so the June Board of Education meeting was not fully recorded.
 - Dr. Palm-Leis gave an update of our inability to hire a Math Teacher. We have posted this position four times in the past ten month. We have offered this position to four candidates, and all have turned us down. Currently there are almost 100 postings for math teachers across the state, so our District is very one of many struggling to hire a math teacher. The District will continue to search for a math teacher. Currently, Mr. Mohn will teach Algebra II and Michelle Jordan will teach Algebra. Kirsten Purinton shared an article discussing the shortage of teachers in certain fields, such as, science, math, tech education, and special education. The State Superintendent of schools is changing requirements to encourage retired or soon-to-retire teachers to continue teaching.
 - The District's school buses had their annual inspections with only minor repairs needed. The repairs have been completed, the buses are ready for use.
 - The times of the start and end of the hours of the day has changed slightly to allow for a longer homeroom activities to occur. Dr. Palm-Leis shared an outline of how the homeroom will be utilized throughout the year.
 - At the last board meeting, it was suggested that Dr. Palm-Leis contacted State Rep. Joel Kitchens in regards to our State Aid being taken away. Dr. Palm-Leis did speak with him directly and explained our dilemma, Rep. Kitchens contacted DPI, but hasn't gotten back to Dr. Palm-Leis yet.

- Dr. Palm-Leis shared that he had a excellent refresher on the Wisconsin school finance process at the WASBO Conference last week.
- Mr. Jim Parsons came this month do our Annual Audit. Hopefully, the completed audit will be available next month for approval by the Board. The numbers currently look good.

8. Board of Education Committee's Report

- President's Report - President Amy Jorgenson thanked the teachers who are stepping up and out of their comfort zones to cover classes we had hoped to hire a Math/Physical Education teacher for. She would like the teachers and board members to review the new homework policy and she would like to relook at the policy.
- Budget Committee - The committee reviewed a number of items: the Liability and Casualty Insurance, the E-Spark Contract, the window blinds bids from Tom Taylor of cordless blinds installed for \$5,800 and request warranty information, the benefits of using a line of credit instead of a loan as a cash flow borrowing option, proposed staffing coverage in lieu of a Math/PE Instructor. Dr. Palm Leis would like to have stipends of \$750 per semester to be approved for Michelle Jordan, Henry Mohn, and Tony Nuskiewicz to stepping up to the plate and teaching classes they weren't originally hired for, and Cross Country & Hype Squad Coaches - Dr. Palm-Leis would like approval to pay each the Cross Country and Hype Squad coaches \$250 each during the action items.
- Learning & Technology Committee - **Tabled**
- Policy Committee - **Tabled**
- Employee Relation and Personnel Committee - The committee met to conduct an interview on August for the Math/PE teaching position.
- Transportation / Building & Grounds Committee - The committee discussed purchasing a new, used bus in October or November, all the new windows are in, but the outside trim work is not done and some inside staining still needs to be completed. The playground drainage system is completed and the new layer of mulch is spread thanks to Tom Jordan. The new playground basketball backboard and rim are here, but need to be installed.

9. Action Items

A. **Approval of Policy Committee Recommendations**

1. Review and Approval of the First Reading

- a. **MSP (Krueger/Jordan)** to approve the first reading of the Board Member Participation in Meetings via Technology Policy 180. Approved 4-0. One change is that you cannot lead the meeting via electronic means.

- B. **MSP (Jordan/Purinton)** to approve the payment of the bills in the amount of \$40,896.80. Approved 5-0.

C. **Approval of Policy Committee Recommendations**

a. Review and Approval of the Second Reading

- i. **MSP (Purinton/Krueger)** to approve the second, and final, reading of the Records and Retention Policy 823.1. Approved 5-0.
- ii. **MSP (Krueger/Purinton)** to approve the second, and final, reading of the Visitors to the District Policy 860. Approved 5-0.

D. **Approval of the Athletic & Co-Curricular Committee Recommendations**

- a. **MSP(Krueger/Purinton)** to approve the start of a Cross Country Team. Approved 5-0.
- b. **MSP (Duggan Goldstein/Jordan)** to approve the start of a Hype Squad. Approved 5-0.

E. **Approval of Budget Committee Recommendations**

- a. **MSP(Krueger/Jordan)** to approve the E-Spark service contract in the amount \$3,173 to be mailed after our students are able to use the program. Approved 5-0.
- b. Approval of Letters of Intent
 - i. **MSP (Purinton/Duggan Goldstein)** to approve a stipend of \$250 for the Cross Country Coach, Tony Nuskiewicz. Approved 5-0.
 - ii. **MSP (Purinton/Duggan Goldstein)** to approve a stipend of \$250 for the "Hype" Squad Coach, Barb Krueger. Kevin Krueger recused himself from voting. Approved 4-0.
 - iii. **MSP (Krueger/Purinton)** to approve stipend for the coverage of Math classes by Henry Mohn. Approved 5-0.

- iv. **MSP (Krueger/Duggan Goldstein)** to approve stipend for the coverage of Math classes by Michelle Jordan. Tom Jordan recused himself from voting. Approved 4-0.
 - v. **MSP (Purinton/Jorgenson)** to approve stipends for the coverage of Science and PE classes by Tony Nuskiewicz. Approved 5-0.
- F. **MSP (Jordan/Krueger)** to approve of hiring Melanie Enger for the part-time 40% Art Teacher position for \$13,000. Approved 5-0.
 - G. **MSP (Purinton/Jorgenson)** to approve of the hiring of Madelyn Lyman for the part-time teacher assistant position for 4.75 hours per day. Approved 5-0.
 - H. **MSP (Krueger/Jordan)** to accept the gift of a outdoor basketball backboard and rim from the Purinton family Kirsten Purinton recused herself from voting.. Approved 4-0.
 - I. **MSP (Purinton/Jordan)** to accept a donation in the amount of \$1,165 from Will and Lois Krueger collected at the 4th of July fireworks display to go the purchase of Hype Squad uniforms. Kevin Krueger recused himself from voting. Approved 4-0.

10. Future Meetings

Board of Education	September 22 at 7:30 p.m.
Budget Committee	September 12 at 7:00 p.m.
Transportation Building Grounds Comm.	September 22 at 6:30 p.m.
Policy Committee	September 22 at 7:00 p.m.
Learning & Technology Comm.	September 22 at 6:30 p.m.
Employee Relations & Personnel Comm.	September 7 at 10:30 a.m.
Referendum Committee (TBD)	October 5, 2016 at 6:00 p.m.

11. **MSP (Krueger/Purinton)** to adjourn the meeting at 9:09 p.m. Approved 5-0.