

**WASHINGTON ISLAND SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
Thursday, July 28, 2016  
7:30 P.M. Open Session - School Commons  
Executive Session to follow the Open Session - School Commons  
APPROVED MINUTES**

**OPEN SESSION**

**Call to Order and Pledge of Allegiance** - President Amy Jorgenson called the meeting to order at 7:36 p.m. Other Board Members Present: Kevin Krueger, Tom Jordan, Kirsten Purinton, and via FaceTime Sarah Duggan Goldstein; Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; Teacher: Michelle Jordan; Community Members: Warren and Mary Marik.

Because the Education does not currently have a policy in place considering the remote participation of a board member in during action items, Sarah Duggan Goldstein will be commenting, but will abstain from voting during this evening's meeting.

1. **MSP (Krueger/Purinton)** to approve the agenda as presented. Approved 4-0.
2. **MSP (Krueger/Purinton)** to approve the minutes as presented for the regular Board of Education meeting on June 23, 2016. Approved 4-0.
3. Good News Report - It has been a busy summer with a number of projects going on.
  - Summer Projects already completed:
    - New Concrete Step in front of the building - Thank You to Tom Jordan and Brien Jordan.
    - Parking Lot Striping - Thank you to Henry Mohn and Christopher Cornell
    - Elementary Science material shelves reorganized - Thank you to Margaret Foss
    - School storage room was cleaned out - Thank you to Sue Cornell
    - New Middle School Science tables built - Thank you Henry Mohn
    - New Elementary library bookshelves moved - Thank you to Michael Gillespie
  - Summer Projects in progress:
    - LP Tanks Fencing - Thank you to Tom Jordan for drilling the holes and pouring the concrete and Kevin Krueger in the assembling of the fence.
    - Elementary playground drainage - Thank You to Tom Jordan and Brien Jordan.
    - Three of the library bookshelves refitted - Thank you to Marvin Fuller
    - Tech Shop inventoried and sorted - Thank you to Tony Nuskiewicz and Luukas Palm-Leis
    - The new wall in the 3rd/4th grade classroom has been started.
4. Communications - none.
5. Treasurer' Report - Kevin Krueger presented the payables for the month in the amount of **\$35,675.89**.
6. District Administrator's Report
  - Loss of State Update - Dr. Palm-Leis gave an extensive explanation and update on our loss of state aid and its impact on the budget.
  - Dr. Palm-Leis gave an update of the hiring process. Interviews were held earlier this week for the art position. We have reposted our Math/Physical Education teaching position was reposted because we never received a signed contract and can not contact the candidate previously approved. Hopefully all hires will be completed in the next two weeks.
  - Dr.Palm-Leis met with five representatives from Death's Door Spirits have 50 bartenders coming to the island for the Juniper Fest and would like to come into the school for 3 hours for community service work.
  - Dr. Palm-Leis provided an update and agenda for our staff inservice schedule this fall. There will be seven days of inservice starting August 23.
  - The water testing was completed and passed for this quarter.
  - Looking ahead to next month: School Registration will be August 9 and 10. August 9th and 10th will be registration night at 6:30 start with talking with parents for the first half hour and then we will be available for any remaining paperwork. On August 10th after the meeting will be developing the hype squad we want a group of students that want to get excited about the school and create

positive energy for the school. Looking at getting uniforms. Work with Michelle and Barb Krueger. Any community members interested in participating you are welcoming to do that.

- Dr. Palm-Leis met with Laurel Hauser, new Editor of the Observer, to plan the Back to School Issue and Buck Bulletin. And, Dr. Pam-Leis will be attending the Door County Superintendent Meeting on August 8th.

#### 7. Board of Education Committee's Report

- President's Report - President Amy Jorgenson had no formal report, but did comment on the results from the survey that Mr. Palm-Leis and superintendents from nice other schools in Northeastern Wisconsin completed. She would like to have a school board member retreat this year and work on the five year plan. Dr. Palm-Leis proposed going to the NWTC campus for the retreat and a tour.
- Budget Committee - The committee reviewed the loss of State Adjusted Aid 2016-17 (Dr. Palm-Leis covered this in the District Administrator's report), the increased Per Pupil Aid 2016-17 (\$100/Student), and next month the committee will be looking at short-term borrowing options including having a line of credit instead of a loan.
- Learning & Technology Committee - The committee had Luukas Palm-Leis present his independent study class project, an audio visualizer and amplifier with LED lights and speaker to attach to an iPhone. The committee then discussed the need for a new firewall which costs \$3,000, but the District would likely pay about \$1,000 due to the ERate discount, and new wireless antennas for less than \$400. The seven Smartboards that the District owns currently need software updates costing \$800, and NWTC maybe donating two Smartboards to the District. Finally, the committee reviewed the shared services agreement between the District and the Town to provide computer services via our Tech Coordinator, in exchange for snowplowing service.
- Policy Committee - The committee has five policies to be renumbered with no changes. The Records and Retention Policy 823.1 is a new policy and the Visitors to the District Policy 860 was reworked policy up for first reading and approval in the action items. And, two policies, Board Salaries Policy 164 and Board of Education Committees Policy 185 are up for a second reading and final approval during the action items. A policy for remote participation by a board member will be address next. Sarah Duggan Goldstein attended the meeting via FaceTime, but abstained from voting because no policy is currently in place.
- Employee Relation and Personnel Committee - On June 29 , the committee interviewed a number of candidates for the 1st/ 2nd grade teacher and Alyssa Wagner accepted the position and will be joining us. The committee also interviewed two candidates for the Art Teacher position on Monday, July 25, a third candidate was a no show. The Math/Physical Education Teaching position has been reposted because James Gammon has not been in communication with the District following a family tragedy.
- Transportation / Building & Grounds Committee - The committee was briefed on the Fire Inspection results, school bus purchase has been put off until January after the district receives tax revenue from the State, a progress report on the wall being built in the 3rd/4th grade classroom and window replacement, the basketball backboard replacement, cedar mulch for the playground will be delivered on August 2 at 1:00 p.m., and the flooring replacement has been tabled.

#### 8. Action Items

- A. **MSP (Krueger/Purinton)** to approve the payment of the bills in the amount of **\$35,675.89**.  
Approved 4-0.
- B. **Approval of Policy Committee Recommendations**
  1. **MSP (Jordan/Krueger)** to approve the renumbering of the Board of Education policies listed below. Approved 4-0.
    - a. 190 Staff/Board member Recognition
    - b. 120 School District Legal Status
    - c. 177 Public Participation at Board Meetings
    - d. 830 Facility Use Policy
    - e. 870 Procedure for Addressing Concerns or Complaints Policy
  2. Review and Approval of the First Reading

- a. **MSP (Purinton/Krueger)** to approve the first reading of the Records and Retention Policy 823.1. Approved 4-0.
      - b. **MSP (Krueger/Jordan)** to approve the first reading of the Visitors to the District Policy 860. Approved 4-0.
    - 3. Review and Approval of the Second Reading
      - a. **MSP (Purinton/Jorgenson)** to approve the second, and final reading of the Board Salaries Policy 164. Approved 4-0.
      - b. **MSP (Jordan/Krueger)** to approve the second, and final, reading of the Board of Education Committees Policy 185. Approved 4-0.
  - C. Approval of Budget Committee Recommendations**
    - a. Approval of the purchase of a new phone system - Tabled
  - D. **MSP (Jordan/Purinton)** to approve the Shared Services Agreement with the Town of Washington. Approved 4-0.
  - E. **MSP (Purinton/Jordan)** to accept the resignation of Rylee Johnson, Educational Assistant. Approved 3-0. Kevin Krueger abstained from the vote.
  - F. **MSP (Purinton/Krueger)** to approve the hiring of Alyssa Wagner for the 1st/2nd Grade teaching position at \$34,000. Approved 4-0.
9. Future Meetings
- Monthly Board of Education on August 25 at 7:30 p.m.
  - Budget Committee on August 25 at 7:00 p.m.
  - Transportation Building Grounds Committee on August 25 at 6:30 p.m.
  - Policy Committee on August 25 at 6:00 p.m.
  - Learning & Technology Committee on August 25 at 5:30 p.m.
  - Athletic and Extracurricular. Committee on August 31st at 7:30 p.m.
  - Employee Relations & Personnel Committee (TBD for interviews)
  - Referendum Committee (TBD in Spetember)

#### **EXECUTIVE SESSION**

- 10. **MSP (Krueger/Jordan)** to move into Executive Session (Pursuant to Section 19.85 (1)(c) & (f) of the Wisconsin State Statutes) to review the the Workmen's Compensation Claim. Approved 4-0.
- 11. **MSP (Krueger/Jordan)** to move into Open Session. Approved 4-0.
- 12. **MSP (Purinton/Jorgenson)** to adjourn the meeting at 9:18 p.m. Approved 4-0.