

**WASHINGTON ISLAND SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
Thursday, June 23, 2016  
7:30 P.M. Open Session - School Commons  
APPROVED MINUTES**

**OPEN SESSION**

**Call to Order and Pledge of Allegiance-** President Amy Jorgenson called the meeting to order at 7:31 p.m. Other Board Members Present: Kevin Krueger, Tom Jordan, and Kirsten Purinton (absent: Sarah Duggan Goldstein); Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; Community Members: Mary and Warren Marik.

1. **MSP (Purinton/Krueger)** to approve the agenda as presented. Approved 4-0.
2. **MSP (Krueger/Purinton)** to approve the minutes as amended for the regular Board of Education meeting on May 25, 2016. Approved 4-0.
3. Student Council Report - none.
4. Good News Report
  - Graduation - The Baccalaureate ceremony was very nice and all the graduates attended. This was the first year holding the Graduation ceremony at the TPAC. Dr. Palm-Leis received many positive comments, and would like to continue to use this location next year.
5. Communications
  - A note from school psychologist, Dr. Crystal Feral, stating how she enjoyed working with the staff at our school last year and looks forward to working together again next year.
  - A thank you card from Allison Johnson, teacher from Harborside School in Kenosha, for bringing together their students with our middle and high school students in community building exercises.
6. Open Discussion - none
7. Treasurer' Report - Kevin Krueger presented the payables for the month in the amount of **\$12,535.45**. The payables are less this month because there wasn't a health insurance payment.
8. District Administrator's Report
  - Crisis Intervention Plan - Dr. Palm-Leis has worked with Cori McFarlane from Door County Human Services and a number of community members, including Gary Schultz, Christine Anderson, Pete Anderson, David Hirn, Barbara Heilman, to discuss ways the District can better access services and support. There are two projects being explored One is CIP "Crisis Intervention Planning" Training. Cori has been looking at how to best bring training options directly to the Island. At this point we have five school staff members interested in this type of training. Another project we are looking at is "Telehealth" to provide access to emergency crisis counseling to residences here on the island. This project is looking to use the School's connectivity, but in the town building, in which a Telehealth video conference space that can be provided.
  - The district is mandated by state law SS. 118.019 (5) to have a Human Growth and Development Committee to review our Human Growth and Development Curriculum and how it is implemented in the district. In the action items, two board members will be approved to serve on this committee, parents and community members will also be asked to serve on this committee.
  - Two high school teachers, a Math/K-12 Physical Education teacher and a Science/6-12 Tech Education teacher, will be brought up for approval during the action items. Ms. Jones, who was approved at the last board meeting, has since declined the district's for another offer that paid substantially more. Dr. Palm-Leis has since reposted the position. The elementary position and Art position are the final two position that need to be filled for next year..
  - Dr. Palm-Leis has conducted state background checks on new hires in the past, and now is also instituting formal federal background checks on all hires using an outside firm that does state and federal reviews of applicants. The cost to the district \$7.50 per applicant.
  - On June 2nd the Observer published the final "Bucks" Bulletin for the 2015-2016 school year, Dr. Palm-Leis thanked Kathleen Maci, Michelle Meacham Christensen and Lucia Petrie for supporting the school. The next "Bucks" Bulletin will be the Back-to-School Issue in August.

- Fundraising for the Chicago/Madison trip is complete. The Memorial Day weekend car wash and rummage sale netted over \$2,200. Thank you to Michelle Jordan, Sue Cornell, Leila Nehlsen and most especially the community for all of their donations, help, and support.
- Next year's school calendar is posted on the school website.

9. Board of Education Committee's Report

- President's Report - Amy Jorgenson thanked Leila Nehlsen and Marleen Ehrlich-Johnson for speaking at the graduation ceremony. She extended a huge thank you to generous community members and support groups that fund so many scholarships for our students.
- Budget Committee - The committee reviewed the two window installation bids, both came in after the due date. Martin Andersen Construction's bid included the varnishing of oak trim for \$14,977. Buhr Construction's bid was \$15,311 with clear pine trim, varnishing would be an additional \$1,800. The committee recommended accepting the Martin Andersen Construction bid. The the WiRCC (Infinite Campus) 2016-17 Contract for \$1,800 was discussed next. The committee reviewed the third year of the Johnson Controls Contract for \$4,500, Dr. Palm-Leis will negotiate the following year's contract. The committee was happy to learn that Dr. Palm-Leis had negotiated the Renaissance Learning Contract (Star testing for Math and Reading, Accelerated Reader) down to \$3,614 from the originally proposed \$4,482, saving the district almost \$900.
- Learning & Technology Committee - Brett Mohn presented his independent study final project, and LED light show, to the committee. The committee members were impressed with his attention to detail and precision while soldering for 24 hours, an additional 24 hours of connecting 16 LED lights into a 4"x4" grid. The committee was happy to welcome back Mr. Tom Waldron following a long illness. The school's technology ran smoothly in his absence. Future upgrades planned in include: greatly increased band width, upgrading the district's five antennas to seven antennas, and increased security at the mainframe. A new school-wide phone system was discussed by the committee. Currently, there are only five phones in the school, Dr. Palm-Leis would like a phone in each classroom, individual voice mails for each staff member, a directory, and automated answering system. Cost estimates are \$5000, with \$3000 in hardware costs for phones and \$2000 for installation. Erate could help with the installation and monthly costs, but not for the phones. Additional estimates are being pursued.
- Policy Committee - Two more Board of Education Committees are being formed, Human Growth and Development and Athletic Committee. Tom Jordan and Kirsten Purinton offered to be on the Athletic Committee and Sarah Duggan Goldstein and Kevin Krueger offered to be on the Human Growth and Development Committee, with Amy Jorgenson as the alternate for both committees. The committee will bring forward for approval eleven Board of Education policies for renumbering only. The Board of Education Salaries Policy was changed to reflect the monthly board salary approved at the annual meeting last October. The Board Committees Policy was changed to reflect the two new committees.
- Employee Relation and Personnel Committee has continued to work on hiring teachers to fill the open positions for next fall. The high school teaching candidates will be brought forward for approval during the action items for High School Math/Physical Education and High School Science/Tech Education positions. One elementary teaching position reopened after Krista Jones, previously approved for hire, took different hiring job. The committee is meeting tomorrow to discuss candidates from the reposting of the elementary teaching position, and will conduct interviews next week.
- Transportation / Building & Grounds Committee reviewed the Playground Drainage issue and measured for a material list. The post holes for the propane tank fence will done June 28 at 7:00 p.m. The parking lot line paint has been purchased and will be painted by the end of next month. Tom Jordan has offered to donate the machinery to knock out the center front concrete slab to allow for repouring a new angled slab to allow for wheelchair access. The committee will weld a new connection point for the basketball backboard and rim to be donated to the school.

10. Action Items

- MSP (Krueger/Jordan)** to approve the payment of bills in the amount of **\$12,535.45**. Approved 4-0.
- Consideration and Action on Budget Committee Recommendations.**

1. **MSP (Jordan/Krueger)** to approve the Window Installation Bid from Andersen Construction in the amount of \$14,977. Approved 4-0.
2. **MSP (Purinton/Krueger)** to approve the WiRCC (Infinite Campus) 2016-17 Contract in the amount of \$1,800. Approved 4-0.
3. **MSP (Jordan/Purinton)** to approve the Johnson Controls Contract in the amount of \$4,590. Approved 4-0.
4. **MSP (Purinton/Jordan)** to approve the Renaissance Learning Contract in the amount of \$3,614. Approved 4-0.

**C. Board assignment for the new Committees.**

1. **MSP (Purinton/Jordan)** to approve the appointment of Tom Jordan and Kirsten Purinton, with Amy Jorgenson as the Alternate, to the Athletic Committee. Approved 4-0.
2. **MSP (Purinton/Krueger)** to approve the appointment of Sarah Duggan Goldstein and Kevin Krueger, with Amy Jorgenson as the Alternate, to the Human Growth and Development Committee. Approved 4-0.

**D. Approval of Policy Committee Recommendations**

1. **MSP (Jordan/Purinton)** to approve the renumbering of the Board of Education policies listed below. Approved 4-0
  - i. 131 Board Policies
  - ii. 133 Board Vacancies
  - iii. 134 Board Member Qualifications
  - iv. 141 Board Officers
  - v. 161 Board Member Authority
  - vi. 165 Board Member Code of Ethics
  - vii. 170 Board of Education Meetings
  - viii. 189 Board Member Inservices and Conferences
  - ix. 165.1 Conflict of Interest - Staff and School Board
  - x. 142 Legal Counsel
  - xi. 162 New Board Member Orientation
2. **MSP (Krueger/Jordan)** to approve the first reading of the Board Salaries Policy 164. Approved 4-0.
3. **MSP (Purinton/Krueger)** to approve the first reading of the Board of Education Committees Policy 185. Approved 4-0.

E. **MSP (Krueger/Purinton)** to approve the the Superintendent Contact for 2016-17 & 2017-18. Approved 4-0.

**F. Approval of Hirings.**

1. **MSP (Krueger/Jordan)** to approve the hire of James Gammon for the High School Math and Physical Education teaching position. Roll Call Vote: Purinton - Aye, Jorgenson - Aye, Jordan - Aye, Krueger - Aye. Approved 4-0.
2. **MSP (Jordan/Krueger)** to approve the hire of Anthony Nuskievicz for the High School Science and 6-12 Grade Tech Education teaching position. Roll Call Vote: Jordan - Aye, Krueger - Aye, Jorgenson - Aye, Purinton -Aye. Approved 4-0.

11. Future Meetings

Monthly Board of Education on July 28 at 7:30 p.m.

Budget Committee on July 28 at 7:00 p.m.

Transportation Building Grounds Committee on July 28 at 6:30 p.m.

Policy Committee on July 28 at 6:00 p.m.

Learning & Technology Committee on July 28 at 5:30 p.m.

Employee Relations & Personnel Comm. - TBD for teacher interviews.

12. **MSP (Purinton/Krueger)** to adjourn the meeting at 8:34 p.m. Approved 4-0.