

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Thursday, February 25, 2016
7:30 P.M. Open Session - School Commons
8:30 P.M. or when Open Session has ended - Closed Session - School Commons
APPROVED MINUTES**

OPEN SESSION

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:35 p.m. Other Board Members Present: Kevin Krueger, Tom Jordan, Kirsten Purinton, and Sarah Duggan Goldstein; Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; Teachers: Michelle Jordan and Margaret Foss, Christopher Heitz (arrived at 8:26 p.m.); Students: Shammond Ervin and Bradley Jordan

1. **MSP (Krueger/Jordan)** to approve the agenda as amended. Approved 5-0.
2. **MSP (Purinton/Krueger)** to approve the minutes as presented for the Board of Education meeting on January 28, 2016. Approved 5-0.
3. Student Council Report - Shammond Ervin and Bradley Jordan reported that 34 students and 4 chaperones are leaving for the ski trip tomorrow afternoon. The council is going to recognize a 4K-4th grade student of the week and organize activities for a Health Week.
4. Good News Report -
 - The elementary grades celebrated the 100th day of school on February 16. Margaret Foss reported on 100th Day activities in her classroom.
 - The third Bucks Bulletin was published in the Observer.
 - The District would like to thank the Washington Island Women's Club members who generously donated \$200 towards the purchase of basketball uniforms.
5. Communications - none.
6. Treasurer' Report - Kevin Krueger presented the payables for the month in the amount of **\$96,928.39**. A loan payment of \$68,954.37 towards our Energy Efficiency Project is a large portion of this month's billings.
7. District Administrator's Report -
 - Dr. Palm-Leis congratulated our Bucks basketball teams. The girls' team end the season with a 9-9 record. The boy's team had 17-5 record. Thank you to Coaches Pete Nikolai and Sarah Gibson for leading our teams this season.
 - Dr. Palm-Leis and Sue Cornell have been working on a budget proposal for purchasing a school car for off Island travel required by staff to attend staff development trainings and athletic team travel. This discussion was tabled until a later meeting.
 - During the inservice on February 15, the staff continued to plan the Makers Voyage. Margaret Foss reported on the voyage planning process and what Common Core standards, community experts, and experience each of the grades levels with be working on and with during the Makers Voyage. There will be an open house on March 16 from 2:30-3:30 p.m. Also, the teachers worked to craft a mission statement that will be proposed for adoption next month to be used as the District develops a focus on learning and achievement.
 - The third issue of the Bucks Bulletin was published in the Observer today. Dr. Palm-Leis thanked Marleen Ehrlich-Johnson and other staff and students who wrote articles about the school happenings.
 - Dr. Palm-Leis reported about the bus driver situation. The District has two interested individuals, Bob Gillespie and Joel Gunnlaugsson, working towards their bus driver endorsement. Amy Jorgenson thanked Ryan Schmitz for being the bus driver.
 - Upcoming Events: On, March 2, Dr. Palm-Leis will attend the Superintendent Meeting at CESA 7, and will discuss improving offerings to Washington Island students with NWTC President, Dr. Rahn. On March 3, from 10:15-12:15, the District will hold its Annual Developmental Screening. Parents were encouraged to contact the school if they hadn't received an informational packet and to schedule a screening appointment. Finally, March 5, Mrs. Kickbush and The District will host the Spring Art Show from 10:00-2:00 in the school commons. Liz Pratt and Sarah Duggan Goldstein

have been working with the K-1-2 grades. Finally, the Driver's Education students will attend their first class in Sister Bay on March 5.

8. Board of Education Committee Report -

- A. President's Report - President Amy Jorgenson announced that she would be attending a meeting on April 7 to continue talks concerning a Door County Consolidated Alumni Service. She asked if a fellow board member could attend a meeting on education leadership in Door County in Sturgeon Bay early in April. Finally, due to a lack of interested candidates, Amy Jorgenson announced she would stay on the Board of Education for one more year if she was written in as a candidate on the ballot for the April election.
- B. Budget Committee - The committee discussed the Chicago/Madison trip fundraising request to use the District webpage for an online vendor, Danish Mill Bulbs, from which that group would receive 50% of all proceeds from sales linked to the District webpage. The Energy Efficiency Project loan payment of \$68,954.37 is due. Discussion of the District purchasing a school car was tabled until a later date to include other possible expenditures. The committee decided to not give the senior class additional monies towards graduation expenses because the class will receive \$400 from the phonebook proceeds.
- C. Learning & Technology Committee - Two students, Brett Mohn and Luukas Palm-Leis, presented their independent study proposals for approval by the committee to work with Mr. Tom Waldron in Electronics. The walls have been washed and taped, and mural painting will begin next week. The Big Idea Math books have arrived the Middle/High School staff training will be March 8 after school. Mr. Tom Waldron submitted a letter giving a brief update on the state of Technology on the District.
- D. Employee Relation and Personnel Committee - The committee met on February 10 to follow up on the questions the staff brought forward concerning the draft of the Employee Handbook from the meeting on January 26. The draft was then proofread and corrections were made. Finally, the District consulted with attorney Bob Butler one last time concerning the changes the committee made to the Employee Handbook. The committee also heard from Dr. Palm-Leis about the staff proposals for the 2016-17 school year. The only proposed change would be to increase Barb Krueger's school counselor position from .66 FTE to .75 FTE.

9. Board Discussion (Discussion items that are not apart of the School Board Committee reports and an action item.)

- A. School Bus - The current "newer" bus has 150,000 miles, with about 10,000 miles added per year. Mr. Palm-Leis talked to both bus drivers about the longevity of the bus and both drivers thought the bus is currently running well, but suggested it not be used on highways. In the past few years, a number of costly repairs have been required to keep the bus running. The Board would like to budget for the purchase of a new, used school bus as future budgets are developed. Tom Jordan has been looking into costs of used buses to aid in the budgeting process.

10. Open Discussion - none.

11. Action Items -

- A. **MSP (Krueger/Jordan)** to approve the payment of the bills in the amount of **\$96,928.39**. Approved 5-0.
- B. Consideration and Action on Budget Committee Recommendations:
 - a. **MSP (Duggan Goldstein/Krueger)** to approve Dutch Mill Bulbs to put a link on the District webpage to raise funds for the Chicago/Madison trip. Approved 5-0.
- C. **MSP (Purinton/Krueger)** to accept the retirement letter from Becky Gillespie. Approved 5-0.
- D. **MSP (Purinton/Duggan Goldstein)** to approve the Employee Handbook for the 2015-16 & 2016-17 school years. Approved 5-0.
- E. **MSP (Purinton/Duggan Goldstein)** to approve the proposed 2016-17 & 2017-18 School Calendars. Approved 5-0.
- F. **MSP (Krueger/Jordan)** to approve the slate of alternates for the School Board Committees. Approved 5-0.
- G. Approval of School Board Policies:
 - a. **MSP (Purinton/Krueger)** to approve the second reading of the Equal Education Opportunities Policy (411). Approved 5-0.

- b. **MSP (Duggan Goldstein/Purinton)** to approve the second reading of the .5 Credit Physical Education Exemption Policy (353.5). Approved 5-0.
 - c. **MSP (Duggan Goldstein/Jordan)** to approve the second reading of the Open Enrollment Policy (424). Approved 5-0.
 - d. **MSP (Purinton/Krueger)** to approve the second reading of the Administering Medications to Students Policy (453.4). Approved 5-0.
- H. Acceptance of Gifts
- a. **MSP (Purinton/Krueger)** to accept the donation of \$200 from the Washington Island Women's Club towards the purchase of basketball uniforms. Roll call vote: Krueger (aye), Jordan (aye), Duggan Goldstein (aye), Jorgenson (aye), Purinton (aye). Approved 5-0.

12. Future Meetings -

Board of Education - **Tuesday, March 29** (Note change of date due to Spring Break) at 7:30 p.m.

Budget Committee - March 29 at 6:30 p.m.

Transportation Building Grounds Committee - March 29 at 6:00 p.m.

Policy Committee - March 29 at 5:30 p.m.

Learning & Technology Committee - March 29 at 5:00 p.m.

Employee Relations & Personnel Committee - March 10 at 10:15 a.m.

CLOSED SESSION 8:40 p.m.

13. **MSP (Krueger/Purinton)** to move into Executive Session (Pursuant to Section 19.85 (1)(c) & (e) of the Wisconsin State Statutes). Approved 5-0.

- a) Review & Consideration of Superintendent Evaluation/Contract

- b) Review of Contracts and Bidding process.

14. **MSP (Duggan Goldstein/Krueger)** to move into Open Session. Approved 5-0.

15. **MSP (Krueger/Purinton)** to adjourn the meeting at 9:12 p.m. Approved 5-0.