

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
THURSDAY, MAY 28, 2015
5:45 P.M. Executive Session - School Commons and ITV Room
7:30 P.M. Open Session - School Commons
APPROVED MINUTES**

1. Call to Order - President Amy Jorgenson called the meeting to order at 5:47 p.m. Other Board Members Present: Tom Jordan, Sarah Duggan Goldstein, Kevin Krueger, Kirsten Purinton; Administrator: Tammy Kielbasa;
2. **MSP(Purinton/Krueger)** to move into Executive Session (Pursuant to Section 19.85 (1)(c) of the Wisconsin State Statutes). Approved 5-0.
3. The board reviewed the retirement agreement for the staff member retiring on 6/30/2015.
4. The Board met via ITV with the Executive Director, Jeff Dickert, of CESA 7 (the search firm hired by the district) to review candidates for the Superintendent position interviews taking place on Saturday, May 30, 2015.
5. The board began to review the contract for the Technology Director.
6. The board reviewed the contract for the Administrative Assistant/Business Manager.

7:38 P.M.

MSP(Purinton/Duggan Goldstein) to move from executive session into open session. Approved 5-0.

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:38 p.m. Other Board Members Present: Tom Jordan, Sarah Duggan Goldstein, Kevin Krueger, Kirsten Purinton; Administrator: Tammy Kielbasa; Technology Coordinator: Chris Haertig; Community Members: Pete and Lucia Petrie; Teacher: Michelle Jordan

1. Mrs. Kielbasa reported that the school had lost internet service for most of the week and many agenda items had to be removed due to the lack of service. **MSP(Krueger/Duggan Goldstein)** to approve the agenda as amended to remove the approval of the Compulsory Attendance Policy, the updated 2014-15 budget, the preliminary budget for 2015-16, the retirement benefits for retiring staff member, teacher contracts for 2015-16, Paraprofessional hours and wages, and At-Will contracts for the Technology Director and Admin Asst/Business Manager and to add the approval of the minutes. Approved 5-0.
2. **MSP(Duggan Goldstein/Jordan)** to approve the minutes of regular Board of Education meeting on April 23, 2015, and the special meetings on April 27, May 4, and May 11, 2015, as presented. Approved 5-0.
3. New Board Member - Sarah Duggan Goldstein was asked to introduce herself and tell those in attendance about herself.
4. Treasurer's Report - Kevin Krueger presented the monthly bills in the amount of **\$47,003.59**.
5. District Administrator's Report
 - Energy Efficiency Report - The district spent \$15,048 on fuel to heat the building this winter, \$22,000 less than last year. The school was alerted to two code violations pertaining to the new boiler. The boiler room is supposed to have a red, remote shutdown button. A JCI representative met with Mrs. Kielbasa. JCI contacted Tony Young and there was a miscommunication between them and each thought the other party was going to install the shutdown button. Mrs. Kielbasa informed them that the button needed to be installed by June 25, so the violation is closed out before the June board meeting. The other violation is that the inspector couldn't find the manuals for the boiler. The manuals are on the shelf

in the conference room. As soon as the violations are resolved, the district needs to notify the state agency.

- WINS Voyage Update for 2015-16 School Year- The teachers and Mrs. Kielbasa spent an afternoon talking about plans for WINS voyages next year. The staff will be taking on more of the planning and using less of Scott Brunswick's services. The Great Lakes Navigating and Shipping All-School Voyage was very successful, but the teachers need more time to plan and integrate these voyages into the curriculum.
- The board discussed the the Schmitz family's request for an altered schedule for their homeschooling family.
- The All-School Awards Ceremony on Wednesday, May 20, was well attended and enjoyed, but the 7th/8th graders were disappointed to not receive any awards other than athletic awards.
- ACT and Badger Assessments - All the state test was completed last week before the internet problems occurred.
- Driver's Education Update - Several of the driver's education students have passed the behind the wheel test and more will take the test soon.
- The 8th grade graduation took place for four students in the school commons because of the rain. There was a cake made by Lois Krueger and potluck to follow.
- Three high school students read their essays at the Memorial Day Ceremony. All of the high school students wrote an essay on the topic of young Americans being recruited to join ISIS.
- The scholarship announcements will be presented at the Graduation Ceremony on Friday, June 5, at 7:00 p.m.
- The Island Clean-Up went well thanks to the volunteers and a hot dog lunch provided by the Town for the students.
- Professional Development Update - There will be a data retreat and grading practices review on June 29-30.
- Field Trips- Mr. Waldron and Mrs. Ehrlich-Johnson took the middle school students to the Crossroads at Big Creek in Sturgeon Bay, the 1st/2nd graders went on a tour of the Door County Memorial Hospital, the 7th/8th graders will go canoeing next week with Mr. Waldron, the 4th graders will go to Rock Island with Mrs. Kickbush on Monday, June 1, the 4K/5K students will go to Ship's Wheel, and the student council will also go out to breakfast next week.

6. Board of Education Committee's Report

- President's Report - Amy Jorgenson requested an update on suggestions to improve our math program.
- Budget Committee - the meeting details were reported during Treasurer's Report.
- Transportation Committee - Steve Fisco will be putting the lettering and decals on the van shortly. The district will need to post for a new part-time bus driver because Randy Kielbasa is leaving the Island and Ryan Schmitz is getting busier.
- Policy Committee - Compulsory Attendance Policy was reviewed again with new board member, Sarah Duggan Goldstein, and will be presented to the board at the next meeting. Amy Jorgenson asked about getting our policies posted in the school website.
- Buildings and Grounds Committee - The fence materials are here and Mr. Hermanson's students calculated the volume of concrete needed to install the fence. Amy Jorgenson noted that the rocks surrounding the school building are in need of spraying for weeds.

This service needs to be contracted out to a licensed professional because it is on school grounds.

- Referendum Committee - did not meet.
- Employee Relations and Negotiations Committee - did not meet.
- Personnel Committee - The board is happy to report that the district received 15 applicants for the open District Administrator's position. The board chose six individuals to interview on Saturday, May 30. This week the committee and Mrs. Kielbasa reviewed 28 applications for the various open teaching positions. The committee will begin conducting interviews on Monday, June 1.
- Curriculum Committee - The committee discussed the course offerings for the 2015-16 school year, and how these may change depending on the qualifications of newly hired employees.
- Technology Committee - did not meet. Chris Haertig reported on the internet problems due to issues with the microwave tower in Ellison Bay and that service will be sporadic until Monday, and this will continue to affect phone service also. Prior to graduation, all school-owned computing devices will be collected. The new server has arrived and will be installed during the summer months. A new content filter provider is needed due to the elimination of this service by the current provider. New service from the current provider would cost over \$4,000. Instead, the school is trying out two services, one specifically for Chromebooks (Go Guardian) for one year at a cost of \$225 and a cloud-based service (Securely) with a three year contract at a cost of \$450 for all other devices.
- Insurance Committee - did not meet.

7. Open Discussion - none.

8. Actions Items

A. **MSP(Jordan/Purinton)** to approve the payment of bills in the amount of **\$47,003.59**. Approved 5-0.

B. **MSP(Duggan Goldstein/Krueger)** to approve the altered school attendance schedule for the Schmitz family. Approved 5-0.

C. **MSP(Purinton/Duggan Goldstein)** to approve the Occupational Therapy and Physical Therapy rates of \$60.88/hour of treatment including direct treatment, charting and prep, meeting, consults, screening, and travel time and a \$152/trip fee for mileage expenses. These services are provided by Door County Memorial Hospital. Approved 5-0.

9. Future Meetings

A. Special Meeting of the Board of Education to approve Action Items removed from current meeting due to the lack of internet service all week: Thursday, June 4, 2015, at 8:30 a.m.

B. Regular Monthly Meeting of the Board of Education: Thursday, June 25, 2015.

MSP(Purinton/Krueger) to adjourn the meeting at 8:40 p.m. Approved 5-0.