

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
THURSDAY, APRIL 23, 2015
6:30 P.M. Executive Session - School Commons
7:30 P.M. Open Session - School Commons
APPROVED MINUTES**

1. Call to Order - President Lisa Munao called the meeting to order at 6:30 p.m.
2. **MSP(Purinton/Jorgenson)** to move to Executive Session (Pursuant to Section 19.85 (1)(c) of the Wisconsin State Statutes). Approved 5-0.
3. The board members reviewed the personnel update.

7:30 P.M.

MSP(Purinton/Jorgenson) to move from executive session into open session. Approved 5-0.

Call to Order and Pledge of Allegiance - President Lisa Munao called the meeting to order at 7:32 p.m.
Other Board Members Present: Amy Jorgenson, Kevin Krueger, Kirsten Purinton; Administrator: Tammy Kielbasa; Technology Coordinator: Chris Haertig; Administrative Assistant: Sue Cornell; Teachers: ; Becky Gillespie and Michelle Jordan Community Members: Michael and Dani Gillespie, Mary Marik

1. Mrs. Kielbasa requested to remove the reorganization of the school board offices and committees from the agenda. The board will meet Monday, April 27 at 5:30 p.m. for this purpose.
MSP(Jorgenson/Purinton) to approve the agenda as amended to remove the swearing in of new Board of Education members, reorganization of the offices and committees of the Board and Education, and the action item to approve reorganization. Approved 5-0.
2. **MSP(Purinton/Jordan)** to approve the minutes of regular Board of Education meeting on March 26, 2015 and the special meeting on April 21, 2015 with typographical errors corrected. Approved 5-0.
3. Good News Report
 - Mrs, Kielbasa thanked the community for a referendum approved by the largest margin in recent history. The referendum was successfully passed 246 yes votes to 141 no votes.
 - There will be awards ceremony Wednesday, May 20 at 6:00 p.m. at the TPAC for grades 4K-12.
 - Baccalaureate will be Wednesday, June 3 at 7:00 p.m. at Bethel Church. The Graduation and Scholarship Ceremony will be Friday, June 5 in the gym followed by dinner. Mrs. Kielbasa invited seniors graduating from other schools with ties to the Island to attend the awards night (May 20) to receive their quilts from the Trinity Church Quilters.
 - Propane Usage - The tanks are a little over 30% full (about 1,000 gallons), and the district should have enough propane for the rest of the school year.
 - Diversity Speaker - Mohammed Bey, Director of Diversity & Inclusion at NWTC, gave a very well received talk on culture, diversity, and included dancing for two and a half hours. He, and a NWTC student whom came with him, were our students' favorite speakers this year.
 - Moon Rocks - Mr. Hermanson wrote a grant to NASA and the district was lent some lunar rock samples for three weeks. The rocks have to be locked up in a police locker when not with Mr. Hermanson.
 - The Community Potluck Meet and Greet with five other foreign exchange students from the mainland is Sunday, April 26 from 12:15 - 2:00 p.m. in the school commons, There will be

ethnic food and presentations from kids, the public is invited. Mrs. Kielbasa reported that having the three foreign exchange students has been a wonderful experience for our students, they will be missed when they leave.

- Mrs. Kickbush and chaperone, Kirsten Purinton, are taking the fourth graders to WBAY TV station on Friday, May 1. The Weatherbug Station is going up on Monday, April 27, thanks to Derrick Ellefson of Synergy Heating.
 - Mrs. Kielbasa presented Lisa Munao with an engraved clock to honor her six years on the school board. Amy Jorgenson thanked Lisa Munao for all the work she put in while on the school board, especially on the Policy Committee.
4. Communications - No communications.
 5. Treasurer's Report - Tom Jordan presented the payables for the month in the amount of **\$29,269.66**. \$20,012.16 was for health insurance premiums.
 6. District Administrator's Report
 - Energy Efficiency Report - The new heating system is running very well. Last year over \$37,000 was spent to heating school, and this year it was \$15,041. JCI representatives still contact Mrs. Kielbasa every other week to check on the system.
 - WINS Voyage - The Great Lakes Navigating and Shipping All-School Voyage will culminate on Wednesday, April 29. The community is invited from 12:30 -1:45 p.m. for high school powerpoint presentations, 1:45 - 2:30 p.m. the middle schoolers will be conducting a walkdown tugboat pier, 2:30 - 3:15 p.m. Mrs. Kickbush's class will present a video, and at 3:00 -3:30 p.m. K-2nd graders will giving a tour of the ship they created. Scott Brunswick will be here May 15.
 - Badger Assessments - The 3rd-8th grades will have state standardized testing for English Language Arts and Math next week Monday, Tuesday, and Thursday and the following week Monday-Wednesday. In May, the 9th and 10th graders will take the ASPIRE state test and 4K-2nd graders will take the PALS state assessment.
 - Cooperative Educational Service Agency Convention - On Monday at the reorganizational meeting, a District Representative for the May 13, 2015 meeting will be picked.
 - Grading Practices - This summer, Mrs. Kielbasa will launching a grading practice in which the students are held accountable for their grades, so there is no inflating of grades and students are getting the grades they earn. Also, the district needs to look at our math programs because our students are scoring well in other areas, but continue to struggle in Math.
 - Writing Curriculum - Mrs. Kielbasa would like to use the Lucy Calkins program in the elementary grades and Portalupi and Fletcher program for the high school grades.
 - Reading Palooza - This day was introduced last year to make up days lost to school cancellation. This is not necessary this year. The teachers and Mrs. Kielbasa would like to give kids the books on last day of school and cancel having the kids come back on Monday after school has ended.
 - Insurance - This will be presented during the Insurance Committee report.
 7. Board of Education Committee's Report
 - President's Report - Lisa Munao thanked the rest of the board and Mrs. Kielbasa. She has enjoyed her time as a board member and encouraged community members to join the board. She also thanked the community for voting for and trusting her in the position. The new Board members will be sworn in Monday, April 27th. Sarah Duggan Goldstein accepted the nomination for the open board seat until the next election.

- Budget Committee - Approximately 26% of the past year's special education expenditures are reimbursed by the State the following year. Because some of our Special Education services were contracted out last year, those monies are not reimbursed by the State. So, the district received about \$17,000 less in aid than initially budgeted. Next year, the district should be back on track with reporting and receiving Special Education aid after the expenses were recorded correctly.
- Transportation Committee - The newer bus needed a new radiator, and Adam Hanlin is fixing it. In the meantime, the old bus is being used. Randy Kielbasa is only licensed on a automatic transmission bus, and can't drive the manual transmission old bus. The committee is discussing if it would be most cost effective to purchase a new bus, because the current bus has needed a number of repairs that last few years. The lettering and decals will be on the van shortly.
- Policy Committee - Compulsory Attendance Policy was updated to include homeschool students that come in for some classes. The policy now states that home-school students can enroll in up to 2 courses, must be approved by the board, truancy policies apply, the school is only responsible for children during the 2 courses, and parents must supervise between and right after courses.
- Buildings and Grounds Committee - The fence is ordered and Tom Jordan will pick it up this weekend. Tom Jordan also talked to Menards about ordering the windows, which go on sale in the spring for savings of 10-18% discount from what was initially quoted. The window blinds representative will be on Island to measure the windows this summer. The committee decided to purchase windows without blinds between the panes of glass because argon gas can't be sealed in blinded windows, which decreases energy efficiency and eliminates a tax rebate the district could apply for, also the glass on blinded windows are not tempered and can no longer be installed. Mrs. Kielbasa asked what happens to the old windows that are taken out, Tom Jordan said they could be put in dumpster or someone many want them for a garage or barn if they are in good shape, but are not in high demand.
- Referendum Committee - The committee changed the focus of the last boxholder from numbers to the kids and the education that they are receiving here. The committee thanked the Island community for passing the two-year referendum.
- Employee Relations and Negotiations Committee - The committee discussed a 2% wage increase for contracted staff to align with the state cost of living increase of 1.62%. The committee would like the teacher contract to go out on April 27, with a due date of May 27.
- Personnel Committee - The committee was notified that Nick Young requested and was granted a change of resignation date to May 8. The job will be posted to fill this position. The scheduling teachers and class hours has begun for the next school year.
- Curriculum Committee - Mrs. Kielbasa already covered the literacy team consisting of the whole staff and the proposed writing programs and the investigation of our math program.
- Technology Committee - Amy Jorgenson reported that the committee discussed new technologies that would help teachers in the classroom after reading the teachers' surveys. Chris Haertig explained the changes to the Erate funding program. The largest change is the focus on rebates for hardware for your internet/broadband/wireless system and much less money will be allocated for phone expenses. The district used to get a 60% discount for our phone bill, by that will decrease by 20% next year and the following years. Now, the school will be given a undiscounted budget of up to \$18,000 over five years, and we can apply for 60% discounts for those expenditures. battery back-up system for \$1,500Mr. Haertig was able to get a new server for \$2000 and licensing fees will be \$900 and another \$1000 in parts, but this is about \$3,000 less than was budgeted.

- Insurance Committee - Mrs. Kielbasa found out on April 8 the anticipated 9% increase in health insurance for next year is happening and that dental rates will stay the same as the current year. The committee is proposing an increase in deductibles. The staff person pays their deductible before the HRA kicks in resulting in a change from the current \$500 to \$750 for single coverage and from the current \$1000 to \$1500 for family coverage. This change will save the district almost \$9,000 for a small increase in out of pocket expense.
8. Open Discussion - Mary Marik asked if the \$37,000 spent on energy last year, and \$15,041 this year included electricity costs or just fuel oil/propane costs. Tom Jordan and Mrs. Kielbasa clarified that those amounts were only for fuel oil or propane. She also asked if Sarah Duggan Goldstein would be joining the Board and if the meeting on Monday was an open meeting and asked for the start time. The Board and Mrs. Kielbasa answered that Sarah Duggan Goldstein would be joining the Board of Education on Monday, April 27 at 5:30 p.m. at the open meeting in the school commons. Amy Jorgenson stated how much time and effort goes into being on the Board of Education, and thanked Lisa Munao for all the work she put into the Policy Committee and did a remarkable job. She is happy Sarah was now interested in working on the committee.
 9. Actions Items
 - A. **MSP(Jordan/Purinton)** to approve the payment of bills in the amount of **\$29,269.66**. Approved 5-0.
 - B. **MSP(Krueger/Purinton)** to approve the first reading of the parts completed so far of the Compulsory Attendance Policy. Approved 5-0.
 - C. **MSP(Jorgenson/Jordan)** to approve the proposed Writing Program. Approved 5-0.
 - D. **MSP(Jorgenson/Purinton)** to approve the District Insurance Program effective 7/1/15-6/30/16. Tom Jordan and Kevin Krueger recused themselves. Roll Call Vote: Kirsten Purinton-aye, Lisa Munao-aye, Amy Jorgenson-aye. Approved 3-0.
 - E. **MSP(Purinton/Jorgenson)** to approve a 2% salary increase for contracted employees for the 2015-2016 school year. Tom Jordan and Kevin Krueger recused themselves. Roll Call Vote: Kirsten Purinton-aye, Lisa Munao-aye, Amy Jorgenson-aye. Approved 3-0.
 - F. **MSP(Jorgenson/Purinton)** to approve the April 27, 2015 as the date contracts will be issued, and May 27, 2015 as the date due. Tom Jordan and Kevin Krueger recused themselves. Roll Call Vote: Kirsten Purinton-aye, Lisa Munao-aye, Amy Jorgenson-aye. Approved 3-0.
 10. Future Meetings

Special Meeting of the Board of Education to Reorganize Officers and Committees: Monday, April 27, 2015 at 5:30 p.m.

Regular Monthly Meeting of the Board of Education: Thursday, May 28, 2015.

MSP(Purinton/Krueger) to adjourn the meeting at 8:41 p.m. Approved 5-0.