

**WASHINGTON ISLAND SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
THURSDAY, MARCH 26, 2015  
6:45 P.M. Executive Session - School Commons  
7:30 P.M. Open Session - School Commons  
APPROVED MINUTES**

1. President Lisa Munao called the meeting to order at 6:48 p.m.
2. **MSP(Jorgenson/Purinton)** to move into Executive Session (Pursuant to Section 19.85 (1)(c) of the Wisconsin State Statutes). Approved 5-0.
3. The plans for the April 7, 2015 referendum were reviewed.

7:30 p.m.

**MSP(Jorgenson/Krueger)** to move from Executive Session into Open Session at 7:31 p.m. Approved 5-0.

Call to Order and Pledge of Allegiance - President Lisa Munao called the meeting to order at 7:32 p.m.

Other Board Members Present: Amy Jorgenson, Kevin Krueger, Kirsten Purinton, and Tom Jordan;

Administrator: Tammy Kielbasa; Technology Coordinator: Chris Haertig; Administrative Assistant: Sue

Cornell; Teacher: Michelle Jordan; Community Members: Louis Munao, Andy Munao, and Mary Marik.

1. **MSP(Purinton/Krueger/)** to approve the agenda as amended to remove the Foreign Exchange Students report. Approved 5-0.
2. **MSP(Jorgenson/Purinton)** to approve of the minutes of the February 26, 2015, Board of Education meeting with typographical errors corrected. Approved 5-0.
3. Good News Report
  - Basketball Teams - The boys' team attended the WIAA State Tournament to watch five games and stayed two nights in Sun Prairie to celebrate a good season.
  - Spring Sports - Golf is becoming popular with 8 students already signed up. Next, the number of students interested in participating in fall soccer needs to be investigated to ensure games can be scheduled.
  - Professional Development - During the inservice in the afternoon of March 27, the teachers will be working with the representative from Infinite Campus to fix the issue with entering grades into the system before the end of the third quarter.
  - Propane Usage - The budget for propane to heat the school was \$15,000. The tanks are a little over 50% full currently, with \$15,041 spent this fiscal year. The district should not have to purchase more propane this heating season. This amount is \$22,000 less than last year.
  - Math Grant - Michelle Jordan wrote for and was awarded an \$800 grant to fully-fund a consumer math program called Foundations for Personal Finance. It is a program written for high school students and will give students another practical option to fulfill their third math credit.
  - The latest Character Trait Assembly is scheduled for March 27 at 10:45 a.m. and the theme is Respect. Each grade level does a number of activities to encourage the positive character trait. Last month's theme was Honesty.
  - Liza Weimer - The author used some of our WISD students on the cover of her book, HELLO. She gave an hour long presentation to grades 5-12 on how to be an author.
  - CESA 7 - School Spotlight Program - CESA 7 is working with TV station Fox 11 to highlight three students in our district and the projects they are working on. Mrs. Kielbasa is looking into the program and the cost to participate.

- Ski Trip - The Jordans and Kielbasas chaperoned 22 students on the ski trip. The kids were well-behaved and it was a lot of fun.
  - The latest Washington D.C. trip fundraiser is an Easter Pancake Breakfast in the School Commons from 8:00-10:00 a.m. preceding the egg hunt at the REC Center.
  - Author Visit - There will be an author visit on Friday, April 17 sponsored through the G. Olivia Andersen foundation. The author will work with our students on storytelling and \$100 of the grant will go to purchasing books for the school library.
  - Community Potluck/Meet the County Foreign Exchange Students - Wednesday, April 8, nine foreign exchange students going to school on the mainland will come to the Island, and along with our three foreign exchange students, will make and serve a food native to their county and the community is invited.
  - Weatherbug - Thank you to Derrick Ellefson of Synergy Heating and Cooling, for donating his expertise to install the weather station free of charge. About \$3,000 of the \$6,000 needed for the add-on lighting sensor, has already been raised. Thank you everyone for their generous donations.
4. Communications - The district received a letter from CESA 7, stating a meeting of the cooperative educational service agency convention on Wednesday, May 13 in Ashwaubenon. After the election on April 7, there will be a school board election for positions on the board including a delegate to CESA 7.
5. Treasurer's Report - Tom Jordan presented the payables for the month in the amount of **\$84,776.89**. There was the final payment of \$56,587.30 to JCI for the heating project and payment for health insurance for \$20,012.16
6. District Administrator's Report
- **Energy Efficiency Report** - Mrs. Kielbasa reported that there were no problems with the new heating system since February 8. The propane tanks were filled two and half times and no other fill-ups should be needed this heating system. The propane budget was \$15,000, and the district spent \$15,041. This is down from over \$37,000 spent last year to heat the school.
  - **WINS Voyage** - The all-school voyage on the topic of Great Lakes shipping and shipwrecks will continue through April 24. The teachers had hoped to take some of the students to the shipyard in Sturgeon Bay, but security regulations prevented this. Students will be going out the ferry dock and another group may go to Maritime Museum in Sturgeon Bay. A number of local residents with experience working on the Great Lakes will enhance the learning for our students.
  - The school sent out a boxholder inviting all community members to a Free Community Breakfast/Referendum Informational Session to be held in the school commons on Saturday, March 28 from 8:30-10:30 a.m.
  - **Educator Effectiveness** - Mrs. Kielbasa is now working with each teacher individually to complete their submissions.
  - **ACT & Badger Assessments** - The window in which to give the 3rd-8th graders the Badger Assessment has been moved back two weeks until the middle of April. The district had planned to assess our students later in April anyway, so hopefully this delay won't affect our students too much. All the 11th graders, including our exchange students, are now required to take the ACT test.

- **Cooperative Educational Service Agency Convention** - District Representative for the May 13, 2015 meeting in Ashwaubenon at 6:30 p.m. The board will nominate a delegate at the reorganizational meeting following the election.
- **Athletic Policy** - The approved first half of the athletic policy is being enforced and the students are being held accountable to the policy. Also, spring trips and sports are starting and the students need to complete their work to participate.
- **Math Curriculum** - This will be addressed in Curriculum Committee report.

7. Board of Education Committee's Report

- **President's Report** - No report.
- **Budget Committee** - The committee met prior to the meeting. The fuel expenditures are right on budget, current bus expenditures are less than last year, all expenditures have been closely scrutinized, and held on budget.
- **Transportation Committee** - Tom Jordan reported that last month of district had received all the past bills from Dave's Garage. Also, the logo decals for the van have been ordered, and cruise control will be installed as a safety precaution.
- **Policy Committee** - The committee reviewed the second half of the athletic policy, and mostly changed the title of Athletic Director to Administrator. Most of the wording had to stay to keep the district in compliance with WIAA rules for our spring sports cooperative athletes.
- **Buildings and Grounds Committee** - The committee discussed the final payment to Johnson Control, and propane usage was covered in earlier reports. The fire alarm system will be upgraded some time in April. The fence around the propane tanks will be installed when the concrete plant opens for the spring.
- **Referendum Committee** - The committee met three times this month. The committee wrote a referendum article with graphics to submit to the Observer and compiled more referendum information for a boxholder, which included an invitation to the breakfast and presentation this Saturday morning. Kirsten Purinton encouraged people to come to the breakfast on Saturday morning. The committee plans to meet once more and put out one last boxholder before the election.
- **Employee Relations and Negotiations Committee** - The committee will know the insurance costs after April 8, there is a 9% cap increase for health insurance, but no cap on dental insurance. Any action on wage changes will have to wait until after the referendum vote.
- **Personnel Committee** - Lisa was unable to attend the meeting, but Mrs. Kielbasa and Kirsten Purinton discussed at staffing considerations as they concern class scheduling for next school year.
- **Curriculum Committee** - The inservice on March 27 will hopefully resolve issues with some of special education forms, scheduling for 2015-16 classes, and issues the teachers have had using Infinite Campus for grade reports. Mrs. Kielbasa and Kirsten Purinton reviewed the rough draft of the curriculum resources and found a number of high school textbooks that were very old (14 and 25 years old) and in poor condition. Kindergarten through 6th grade recently updated to Math Expressions and we would like to match our curriculum as the students move from elementary to high school. The committee proposes to replace Algebra I and Geometry math textbooks (about \$800/12 books per course) for next school year and look for high school History and Literature textbooks next year.
- **Technology Committee** - The committee is creating a survey for teachers to fill out to facilitate budgeting for technology needs for next year. The E-rate discount is based on our

free and reduced-lunch population numbers and in the past it has been difficult to get an accurate count because not all surveys are returned. The district needs to do a better job explaining the questionnaire information is used to benefit their children, and that it remains confidential. The committee also discussed the Amazon web services and upcoming server replacement.

- **Insurance Committee** - On April 8, the district will learn what the health insurance rate increase will be. There is 9% increase cap for health, but dental insurance is unknown. The district will have to examine benefits for employees working over 30 hours per week.

8. Open Discussion - Lou Munao asked for information on the numbers for fuel costs last year, whether it was \$20,000 or 22,000. Mrs. Kielbasa and Kirsten Purinton clarified that last year the district spent over \$37,000, (\$22,000 over budget) on fuel oil last year, and this year the district has spent \$22,000 less (\$15,000 total) to heat the school building. Mr. Munao then asked for clarification on the 2015-16 school calendar. He asked if the 7 non-instructional days were non school days and that there is only one half day next year. Mrs. Kielbasa responded that he was correct, that she prefer not to have half days, and have full days of professional development instead. Kirsten Purinton responded that the calendar is proposed by the administrator and the board would also prefer far fewer half days. Lou thanked the board and Mrs. Kielbasa for the arrangement of next year's calendar on behalf of himself and his wife, Jennifer. Mr. Munao asked if there is a way to improve the audio quality on the meeting video posted to the school website, it is very hard to hear some board members speak. Also, the minutes of the meetings had previously been posted, but none have been posted for almost a year. Mrs. Kielbasa said she would look into posting the minutes because they are supposed to be available on the website. Next, Mr. Munao asked about the \$48 dollar increase mentioned in the recently mailed boxholder, if that increase was for both years, or just one. Amy Jorgenson replied that the boxholder only addressed the amount for the first year. Kirsten Purinton added the \$48 increase was for a \$200,000 property with a projected 2% decrease to the equalized land value for next year. Mrs. Kielbasa explained that the Towns of Washington and Liberty Grove were the municipalities in the state that saw the largest decreases in equalized land values. The school district doesn't receive equalized land values each year until the middle of October, and the school budget is prepared long before then. The district's accountant, Baird, suggested using a declining equalized land value next year based on the past two years of decreased equalized land values. Finally, Mr. Munao asked if the referendum amount is increasing approximately \$150,000 per year. Mrs. Kielbasa responded that the referendum amount for the current school year is \$481,000 and next year the amount requested was \$564,766 for a difference of a little over \$80,000. Kirsten Purinton clarified that the prior two year referendum requested \$391,000 the first year and \$481,000 the second year. The amount between the two years' amounts is very small this time around, about \$10,000. Michelle Jordan thanked the board members, as a parent and a teacher, for all of time and effort they give to the school board.

9. Action Items -

- A. **MSP (Jordan/Jorgenson)** to approve the payment of the bills in the amount of **\$84,776.89**. Approved 5-0.
- B. **MSP (Jorgenson/Krueger)** to approve the final reading of the second half of the Athletic Code Policy. Approved 5-0.
- C. **MSP (Purinton/Jordan)** to approve the the purchase of Big Ideas Common Core Algebra I and Big Ideas Common Core Geometry math textbooks. Approved 5-0.

11. Future Meetings

A. Referendum Breakfast and Presentation, Saturday, March 28, 2015.

B. Regular Monthly Meeting of the Board of Education, Thursday, April 23, 2015.

President Lisa Munao encouraged everyone to remember to vote on April 7.

**MSP (Purinton/Jorgenson)** to adjourn the meeting at 8:33 p.m. Approved 5-0.