

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Thursday, October 22, 2015
7:30 P.M. Open Session - School Commons
Executive Session to Follow Open Session - School Commons
APPROVED MINUTES**

OPEN SESSION

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:30 p.m. Other Board Members Present: Tom Jordan, Kevin Krueger, and Kirsten Purinton, Sarah Duggan Goldstein; Administrator: Mati Palm-Leis; Administrative Assistant: Sue Cornell; Guest Speaker: Kim Kaukl, Wisconsin Rural Schools Alliance; Community Members: Mary and Warren Marik; Teachers: Michelle Jordan (arrived at 8:02 p.m.)

1. **MSP (Krueger/Purinton)** to approve the agenda as presented. Approved 5-0.
2. **MSP(Duggan Goldstein/Krueger)** to approve the minutes as presented for the regular Board of Education meeting on September 24, 2015. Approved 5-0.
3. Good News Report -
 - This week is Spirit Week. Monday was Pajama Day, and we took our all-school picture. Tuesday was Color War, Wednesday was America Day, Thursday was Classy Day, and Friday is Bucks Apparel Day.
 - The Rock Island Voyage presentation was Wednesday, October 14. It was a well-attended event that was inspiring, educational, and fun. The kids did a wonderful job.
 - Helene Meyer, President of the Washington Island Education Foundation presented a check for \$350 to benefit the 9th/10th Grade field trip next semester to the Oneida and Menominee Reservation as part of the our experiential learning voyage program. Also, the District received \$100 from Orion and Jill Mann for Ms. Kickbush's art class.
4. Communications - The District received a letter from Sally Flaschberger from the Disability Rights of Wisconsin group requesting a copy of our seclusion and restraint report.
5. Treasurer' Report - Kevin Krueger presented the payables for the month in the amount of **\$48,910.49**. Contracts from E-Spark, Johnson Controls, and workers' comp insurance were some of the larger bills.
6. District Administrator's Report -
 - Mr. Palm-Leis is aware of the low audio levels on the School Board meeting recordings, and is working on a number of solutions.
 - Mr. Richard Woppert, a retired art teacher, came to visit our school at the end of September and worked closely with Ms. Kickbush to develop our Ceramic/Clay experiences for our students.
 - Dr. Crystal Feral, the school psychologist we contracted with, came to our school for a two day visit. On Tuesday, October 6, she presented to all the staff the Evaluation Thought Process. Then, she met with teachers individually on Wednesday, October 7. She also completed required testing with several students..
 - The water testing is complete and and results were good. Mr. Palm-Leis is scheduled to take the "Small Water System Operator Certification" on November 4, in Green Bay.
 - Student Council had their first two school lunches fundraisers making approximately made \$200.
 - On October 12, Mr. Gillespie, Athletic Director, presented the Athletic Code Policy that was approved by the board last year at the basketball parents' meeting. He and the coaches clearly outlined the expectations of the district for the athletes with parents and answered questions.
 - On October 14, Johnson Controls came out to service our furnace to prepare for heating season. Also, the JCI technicians thought they had resolved the problem with too much air pressure causing the front doors to stay open, but they are still working on it. Mr. Palm-Leis will receiving his Metasis training sometime in the next week or so.

- On Monday, October 19, there was a staff inservice to: plan the continuation of character education focusing on BUCKS (an acronym for Belonging, Unique, Courage, Kindness, and Self-Control) and to begin planning the next 3 schoolwide voyages and themes which will be: Spring 2016 - Makers/Creativity, Fall 2016 - Government/Election, Spring 2017 - Food.
- Last Tuesday, the school's first fire drill went well.
- The new school district web page is coming along, CMS is finalizing the Shell and there is an administrative training next Wednesday. The district is hoping to launch the web site at the next Board of Education meeting on November 19.
- Dr. Becky Walker, from CESA 7, will be coming up on December 16, to audit our math programs for 5K-12th grade, and to provide training on Math Expressions.
- The new copier has been installed.

7. Board of Education Committee's Report -

A. President's Report - Amy Jorgenson

Alumni Association - October 4, Amy Jorgenson went to a meeting in Sturgeon Bay, hosted by the Door Community Foundation, with the Door County school board presidents. The presidents and the Foundation discussed forming a county-wide alumni office. If all the schools worked together, it could be cost-effective and benefit all the schools by bringing alumni back to the schools and Door County with job postings, donations, and reconnecting with former classmates. Currently, schools do not need to pay any money, because the Foundation is hoping that fundraising will get the ball rolling. The first thing the district would need to do is get a list of all graduates and contact information. Kirsten Purinton asked about issues with privacy, Mr. Palm-Leis responded that past graduates names and graduation year are public record.

Amy Jorgenson introduced the guest speaker - Mr. Kaukl, from the Wisconsin Rural School Alliance, presented the benefits of the District becoming a part of Wisconsin Rural Alliance to the Board of Education and audience. He was an educator for 34 years in rural districts and now is a voice for rural schools as a lobbyist. Rural schools need all the support. The organization provides a voice for rural schools in Madison because 70% of Wisconsin schools are rural districts. Our district had previously been a part of the Fair Aid Coalition (FAC) for many years, but Mr. Palm-Leis thought the District's money would be better spent with WRSA. The Washington Island School District receives \$2,931 in State General Aid, which is less than 0.2% of our total \$1.2 million budget.

B. Budget Committee - Mr. Palm-Leis negotiated our E-Spark contract down to \$3,200 from almost \$5,000. The Johnson Controls maintenance contract is \$4,500. This month the District received the updated Equalized Land Values for our district and the value dropped 5.6%, or \$17,352.500 dollars. The District had been advised by Baird to estimate a 2% decrease in equalized land values. This means the mill rate will increase from \$4.28/\$1,000 of assessed value, estimated at the Annual Meeting in September, to \$4.44/\$1,000 of assessed value. The Board will vote on this final approval in the action items. The District did not receive any bids for window installation as of 10/21/15. A new bid request will be posted early next year to plan for spring installation. The committee reviewed the budget, after the district received a per pupil aid of \$9,400, most of which will go into the general fund. The phone bill line item was increased \$1,000, the basketball line item was increased \$100, and the rest will go into Fund Balance.

C. Transportation, Building and Grounds Committee - Mr. Palm-Leis shared a copy of the Shared Services Contract with the Town of Washington. The agreement includes the Town providing snow removal and sand of school parking lots, and in turn, the District would provide 2-3 hours/month of technical maintenance and emergency repairs during school hours of the Town's computers and network systems. Mr. Palm-Leis' preliminary evaluation of Kevin Jones' custodial work is very favorable. The old school van is now only going to be used to transport garbage to the dump, The materials for the fence around the LP tanks will be here next week.

D. Learning & Technology Committee - The district is piloting a new program called Now or Noon Academy. This program is for 5-8th grade students who have late or missing schoolwork. There are teachers who will work with the students for half of their lunch hour to complete the work.

Driver's Education - The committee is looking into different Driver's Education offerings including, using SouthWest Technical College or another online option, or even possibly getting a staff

member certified. Technology Updates - The committee was shown the new rack and server in place, and are very happy with how Mr. Thomas Waldron is getting the school infrastructure in place. The District is now eligible for a 70% reimbursement E-Rate for technology infrastructure purchases, instead of the 60% previously predicted.

- E. Policy Committee - Sarah Duggan Goldstein is beginning to renumber the policies to follow the WASB format. The committee hopes to have all the current policies ready to go in January, and on the new website in February.
- F. Employee Relation and Personnel Committee - The committee receive a copy of the 2015 WASB Employee Handbook to review. The committee met on September 12 for three hours, and discussed with school legal counsel, Bob Butler, the first 73 of 207 pages of the handbook. The district's Employee Handbook is out of date and cover all situations needed November 5, and hope to meet again via the phone with Bob Butler on November 12.

8. Open Discussion - Michelle Jordan announced that the Student council will provide juice and donuts for all students on friday for the last day of Spirit Week. Mr. Palm-Leis and Amy Jorgenson thanked Mrs. Jordan for all of her good work with the Student Council.

9. Action Items

- A. **MSP(Duggan Goldstein/Jordan)** to approve the payment of bills in the amount of **\$48,910.49**. Approved 5-0.
- B. **MSP(Duggan Goldstein/Krueger)** to approve the final 2015-16 Washington Island School Budget & Recertification of the Tax Levy for a Fund 10 Revenue total of \$1,220,697.00, an All Fund Revenue of \$1,289,652.00 with a mill rate of \$4.44/\$1,000 of assessed value. Roll call vote: Krueger (aye), Jordan (aye), Jorgenson (aye), Purinton (aye), Duggan Goldstein (aye). Approved 5-0.
- C. Consideration and Action on Budget Committee Recommendations- No motions.
- D. **MSP(Jordan/Duggan Goldstein)** to approve the Shared Services Agreement with the Washington Town Board. Approved 5-0.
- E. **MSP(Purinton/Duggan Goldstein)** to accept Larry Hermanson's resignation letter. Approved 5-0.
- F. **MSP(Purinton/Duggan Goldstein)** to approve the acceptance of \$350 gift from the WIEF. Roll call vote: Krueger (aye), Jordan (aye), Jorgenson (aye), Purinton (aye), Duggan Goldstein (aye). Approved 5-0. **MSP(Krueger/Jordan)** to approve the acceptance of the \$100 gift from Jill and Orian Mann. Roll call vote: Krueger (aye), Jordan (aye), Jorgenson (aye), Purinton (aye), Duggan Goldstein (aye). Approved 5-0.

10. Future Meetings

- A. Board of Education - Monthly Meeting - November 19, 2015 (one week early due to the Thanksgiving holiday.)

MSP (Krueger/Duggan Goldstein) to adjourn the open session of the meeting at 8:50 p.m. Approved 5-0.

EXECUTIVE SESSION Move to Executive Session (Pursuant to Section 19.85 (1)(c) of the Wisconsin State Statutes). Consideration & Action on Employee Resignation and Hiring.

MSP (Duggan Goldstein/Krueger) to open the executive session of the meeting at 8:57 p.m. Approved 5-0.

MSP (Duggan Goldstein/Krueger) to adjourn the executive session of the meeting at 9:35 p.m. and move into open session. Approved 5-0.

OPEN SESSION

MSP (Duggan Goldstein/Krueger) to approve the fine of \$500 for Larry Hermanson for early termination of his contract. Approved 5-0.

MSP (Krueger/Purinton) to adjourn the meeting at 9:37 p.m. Approved 5-0.