

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
THURSDAY, JANUARY 22ND, 2015
6:45 P.M. EXECUTIVE SESSION - School Commons
7:30 P.M. OPEN SESSION - School Commons
APPROVED MINUTES**

1. President Lisa Munao called the meeting to order at 6:47 p.m.
2. **MSP(Purinton/Jorgenson)** to move into Executive Session (Pursuant to Section 19.85 (1)(c) of the Wisconsin State Statutes). Approved 4-0. Kevin Krueger arrived at 7:08 p.m.
3. Review Projected Budget for 2015-2016 and 2016-2017 as they pertain to the Referendum
4. Review Referendum Resolution

MSP(Purinton/Jorgenson) to move from Executive Session into Open Session. Approved 5-0.

Call to Order and Pledge of Allegiance - President Lisa Munao called the meeting to order at 7:35 p.m.
Other Board Members Present: Amy Jorgenson, Tom Jordan, Kevin Krueger, Kirsten Purinton;
Administrator: Tammy Kielbasa; Technology Coordinator: Chris Haertig; Administrative Assistant: Sue Cornell; Community Members: Steve O'Connor, Andy Munao

1. **MSP(Jorgenson/Purinton)** to approve the agenda as amended with a change in the order of action items and add Work Study to the good News Report. Approved 5-0.
2. **MSP(Purinton/Krueger)** to approve the minutes as presented of the December Board of Education Meeting, December 18th, 2014, and the Referendum Workshop on January 13th, 2015. Approved 5-0.
3. Good News Report
 - Basketball Teams - Both teams have been representing our school well, and are competitive with teams composed of mostly older players. The whole school will cheer on the teams on Friday, January 23, and the community is also encouraged to come.
 - Foreign Exchange Students - The district has recently welcomed to new students, Oscar Montoya from Columbia and Jimin Baek from South Korea. They will be on the Island until next December.
 - Professional Development - Friday, January 16, the Special Education team met with the Infinite Campus representative to develop the Special Education portals and reports. Then, there was an all-staff meeting on Educator Effectiveness. In the afternoon, the representative from Compass Learning trained our middle and high school staff. Finally, there was a webinar with Ren Place, that Mrs. Kielbasa reported as very poor to the company.
 - On January 26, the start of the second semester, the new class schedule will be instated with middle and high school students gathering in their homerooms first thing each morning. Students that need extra help will be pulled during homeroom time, instead of regular class time.
 - Chris Haertig fixed the hourly bell signal.
 - Cathy Meader has been meeting with students after school to paint canvases for the Art & Nature Center fundraising campaign.
 - Work Study - A high school student is taking part in a work study program at the Washington Island Ferry Line. The student is enjoying his work study experience. Mrs. Kielbasa thanked the Ferry Line for the opportunity and reported that the Ferry Line personnel have been outstanding to work.

4. Communications - Mrs. Kielbasa received an email regarding Jeff Dickert of CESA 7. He has undergone surgery for prostate cancer and she sent a card to him on behalf of the school board.
5. Treasurer's Report - Tom Jordan presented the monthly payables in the amount of **\$33,954.25**.
6. District Administrator's Report
 - Energy Efficiency Update - Johnson Controls lowered the water temperature settings from 180 degrees to 160 degrees during the day and 140 degrees at night, and changed a couple of valves. The last two weeks have been issue free. Mrs. Kielbasa reported that the propane levels are at 50% and the district has spent \$9,000 of the \$15,000 fuel budget. Tom Evers calls Mrs. Kielbasa once a week to see if there are any problems.
 - WINS Voyage - On Monday Mrs. Kielbasa met with Scott Brunswick in Sturgeon Bay and discussed an all-school WINS Voyage in April on shipbuilding and shipping on the Great Lakes. Next year a shipwreck voyage will be pursued.
 - Saturday, February 14, the Washington D.C. trip group will host its first fundraiser, a Valentine's Day Breakfast at the Community Center from 7:00-10:00 a.m. The group held a meeting to discuss expected behavior and roles of the students and parents. Two families chose to pay their child's way instead of fundraising.
 - Educator Effectiveness - Mrs. Kielbasa spent three days training at CESA 6 during Christmas break.
7. Board of Education Committee's Report
 - President's Report - President Lisa Munao reported on the Door County Schools Legislative Agenda for 2015 and the organization of county-wide, community-based group to tackle the issue of fair state funding for our local schools, the first meeting is on January 27. Mrs. Kielbasa will attend the meeting, Lisa cannot attend and asked if another board member could. She watched the administrator contract webinar, and made copies for the rest of the board. Finally, she asked for a list of the teachers' books and materials for the board's approval.
 - Budget Committee - Amy Jorgenson reported that the committee discussed the recent year's budget, which is on track. Then the 2015-16 and 2016-17 school year budgets were discussed in regards to the referendum amounts. The Baird workshop was helpful for the school board members and Mrs. Kielbasa to easily manipulate the many variables going into preparing a budget.
 - Transportation Committee - The committee discussed the bills for bus repairs, and Mrs. Kielbasa talked to Adam Hanlin about submitting the bills. Mr. Hermanson and his students met with Andy Munao to design the most efficient bus route.
 - Policy Committee - The Drivers' Education and Grading Systems Policies had minor changes and will be presented for final approval during the action items. Mrs. Kielbasa will be looking for a different Drivers' Education instructor next year for a better experience for our students. Guidance Program Policy has a number of changes and was brought forward for a first reading.
 - Buildings and Grounds Committee - Tom Jordan reported that the committee received quotes for the windows and carpeting, but would like to get a quote for windows with blinds sealed inside the panes of glass. Kirsten Purinton asked about a remedy for the water pooling and freezing at the base of the steps outside. Kevin Krueger asked about the fire system and Mrs. Kielbasa is waiting on the second quote.
 - Referendum Committee - Kirsten Purinton and Mrs. Kielbasa met with the one available community member to discuss reactions to the the amounts of the referendum proposed for the 2015-16 and 2016-17 school years. After seeing the referendum amounts during the Baird workshop the board decided it was best to go with a two year referendum because there was only a \$10,000 difference between year one and two. The committee discussed how to present the facts about the referendum to the community, one article was already published in the Observer. Amy Jorgenson would like a teacher on the committee.

- Employee Relations and Negotiations Committee - The committee did not meet.
- Personnel Committee - Kirsten Purinton reported that Mrs. Kielbasa had already shared the information on the professional development on January 16, and the new hours schedule. The 2015-16 school calendar will be ready to bring to the committee. The job descriptions for teacher and paraprofessionals are finished and will be up for approval in the action items.
- Curriculum Committee - Lisa Munao reported on the Educator Effectiveness observation, goal writing, and reflection piece; and the schoolwide Tribes' activity based on the the character trait of Honesty with a focus on increased writing aptitude throughout the school, especially between junior high and high school levels.
- Technology Committee - Steve Minton, from Gibraltar, came to the Island and worked with Chris Haertig and looked into our technology hardware structure and moving things into the Cloud. This is a program through Amazon Web Services that Gibraltar is looking for two other schools to do a trial with.
- Insurance Committee - The committee did not meet.

8. Open Discussion - none.

9. Action Items -

A. **MSP(Jordan/Jorgenson)** to approve the payment of the bills in the amount of \$33,954.25.

Approved 5-0.

B. **MSP(Purinton/Jordan)** to approve the modification as discussed to the District Administrator's current contract for the second year of the contract. Approved 5-0.

C. Lisa Munao read the Referendum Resolution

Whereas, the School Board of the Washington Island School District, Door County, Wisconsin (the "District"), pursuant to Section 121.91(3) of the Wisconsin Statutes, has duly adopted an initial resolution entitled: "Initial Resolution Authorizing the District to exceed its revenue limit imposed under Section 121.91(2)(m) of the Wisconsin Statutes on a nonrecurring basis by \$364,766 in the 2015-2016 school year and by \$374,383 in the 2016-2017 school year for the purposes of paying ongoing operational expenses of the school district as well as replacing certain windows and carpeting.

MSP(Jorgenson/Purinton) to approve the Referendum Resolution. Approved 5-0.

D. **MSP(Krueger/Jordan)** to approve the Driver's Education Instructional Policy. Approved 5-0.

E. **MSP(Purinton/Jorgenson)** to approve the first reading of the Instructional Policy - Guidance Program. Approved 5-0.

MSP(Jorgenson/Purinton) to approve the Grading Systems Instructional Policy. Approved 5-0.

F. **MSP(Purinton/Krueger)** to approve the Teacher and Special Education Teacher job description and the Paraprofessionals job description. Approved 5-0.

11. Future Meetings -

Regular Monthly Meeting of the Board of Education: Thursday, February 26th, 2015

MSP(Jorgenson/Purinton) to adjourn the meeting at 8:50 p.m. Approved 5-0.

Respectfully submitted,

Kirsten Purinton, School Board Clerk
Washington District