

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Thursday, November 17, 2016
7:30 P.M. P.M. Open Session - School Commons
8:30 P.M. Executive/Closed Session or Immediately after Open Session
APPROVED MINUTES**

OPEN SESSION

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:30 p.m.
Other Board Members present: Sarah Duggan Goldstein, Kevin Krueger, Kirsten Purinton, Amy Jorgenson;
Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; Teachers: Michelle Jordan (left at 7:33 p.m.); Community Members: Warren and Mary Marik; Hans Lux, Students: Molly McGrane, Hailey Jorgenson.

1. **MSP (Krueger/Purinton)** to approve the agenda as presented. Approved 5-0.
2. **MSP (Duggan Goldstein/Krueger)** to approve the minutes of the Board of Education monthly meeting on October 27, 2016 as presented. Approved 5-0.
3. **Student Council Report** - Molly McGrane and Hailey Jorgenson reported on the three most recent hot lunches and the lunch being served at the basketball game tomorrow. The Student Council celebrate hunting season by suggesting student wearing blaze orange on Monday and host a turkey hunt with prizes for the middle and high school students. On December 12, the Council will be hosting a Holiday Senior Breakfast at 8:30 a.m.
4. **Good News Report** - Dr. Palm-Leis reported on the successful Harvest Voyage Open House. The event was well attended with harvest treats, plays, and taste testing, as well as, project presentations by all age groups of students. The District has hired a part-time, certified math teacher for the remainder of the school year. Mr. Daniel Jaeger will start the Monday following Thanksgiving weekend.
5. **Communications** - none.
6. **Open Discussion** - none.
7. **Treasurer' Report** - Kevin Krueger presented the payables for the month in the amount of \$13,518.20. Health insurance is not part of these bills because the meeting was early in the month.
8. **District Administrator's Report** -
 - Last Friday, Sue Cornell and Dr. Palm-Leis attended a training session at NWTC put on Braird in using forecast models to help us better project our school budget needs over the next two years. This information will be critical for developing an operational referendum amount to bring before the taxpayers in April.
 - On November 2, Dr. Palm-Leis attended the Superintendent Meeting at CESA 7, while there he met with Dr. Becky Walker.. They discussed her visit next week to work with our K-12 teachers to look at further refining our math instructional strategies and method. Also, Dr. Walker is interested in developing a special program/club for girls who want to learn computer coding. She is considering piloting it with Washington Island School.
 - Washington Island is looking to participate in a special grant/study with St. Norberts College, the rest of the other Door and Kewaunee County Schools, and Lions International. This study will looking at the efficacy of new vision screening tool with students. There has been discussion that if, through the study any of our students are found to need glasses, that Lions International would consider the purchase of them. Dr. Palm-Leis will provide more information as it comes available.
 - On November 3, Dr. Palm-Leis met with the Seniors and their parents. After some lengthy discussion, they decided to move the Graduation Ceremony back to Friday, June 9 at 5:00p.m. The TPAC is available that evening, and everyone was told that no more changes to the date will be made.
 - The Holiday Program will be Sunday, December 4 at 6:00 p.m. at the TPAC.
 - Today the students and staff had a fire drill, and evacuated the building in 47 seconds. Also, the Fire Marshall inspected the school and found a few dead batteries in emergency lights that will be replaced.

- Dr. Palm-Leis extended a special thank you to all the staff for their hard work this year, The staff meet twice a week in the morning to stay on top of things and make sure communication lines are open. He acknowledged that it takes a lot extra effort to make these meetings happen, and Dr. Palm-Leis is extremely pleased with the climate and culture of the school this year.
- At the beginning of the month, the staff discussed and decided to add ten minutes of recess for the middle schoolers as a pilot for the rest of this semester. As it turns we have the lowest amount of minutes for middle school recess in Door County. The rationale is that the extra ten minutes of activity will help our middle school students be able to better focus in the afternoon. Both Mr. Mohn and Ms. Szcpanski were supportive of this change.

9. Board of Education Committee's Reports -

- **President's Report** - President Amy Jorgenson reported that the Veterans' Day Program was very moving and beautiful, and time well spent by our students. The students were very well-behaved, and she thanked everyone for all the work put into the program. The Leadership of Door County program is requesting one board member to attend a 45 minute meeting on February 14 at the Gibraltar High School. Please let her know who is interested in attending.
- **Budget Committee** -
 - Tom Jordan reported on the requirements for purchasing used buses. Any bus older than five years can't come into Wisconsin, and newer buses purchased out of state need to be certified by Wisconsin at our expense. An in-state bus older than 2006, needs updated safety equipment to be compliant with current laws. The committee is still looking into possible buses..
 - Dr. Palm-Leis has received the costing for the removal of chemicals from the storage area in the chemistry room, it will cost the District \$1737.60 for their removal. There was over 50 lbs of "Active" materials that had to be disposed of. The original estimate was \$500 to \$1500. Prior to their disposal, the chemicals were under lock and key, and students were not exposed to the chemicals.
 - The new math teacher, Daniel Jaeger, will be offered a contract of \$11,825 for the next seven months, with full time health insurance benefits.
 - Next month, the Board will receive a full audit report from the accountant for review.
 - Also for next month, the Board will review for approval of the promissory notes associated with the new teachers contracts regarding moving expenses.
- **Learning & Technology Committee** - Tabled
- **Policy Committee** - The committee met to discuss renumbering of the Honor Roll Policy 345.51, reviewed the Graduation Requirements Policy 345.6 with minimal changes, and had a lengthy discussion concerning the Valedictorian and Salutatorian Determination Policy 345.4 and how this could affect an advanced student graduating early and requirements to be in consideration for two class rankings. Another policy is being considered to address number of credits needs for class level placement.
- **Employee Relation and Personnel Committee** - The committee met with a potential math teacher applicant, Dan Jaeger and his wife. Mr. Jaeger is a retired educator and has extensive teaching experience and certification in the fields of math and computer science. He is available starting on November to teach the two high school math, and then add a computer class at the start of the second semester. Mr. Jaeger be with the District until the end of the school year.
- **Transportation / Building & Grounds Committee** - Tabled.
- **Referendum Committee** - The committee would like to invite the general public to a presentation on November 22, 2016 at 7:00 p.m. in the WISD Commons to learn more about the referendum.

10. Discussion Item -

- A. Board Summer Retreat - Dr. Palm-Leis requested a volunteer from the Board to help schedule a off-Island Board of Education retreat to discuss a vision and goals for the District next summer. NWTC has offered their location at no cost to the District for the retreat. Kirsten Purinton volunteered. Board meeting and go to the convention and the dates would be January 18-20th.

11. Action Items -

- A. **MSP (Purinton/Jordan)** to approve the payment of the bills in the amount of **\$13,518.20**.
Approved 5-0.
- B. Approval of Policy Committee Recommendations
 - 1. Approval of Policies Renumbered
 - i. **MSP (Krueger/Jordan)** to approve renumbering of the Honor Roll Policy 345.51.
Approved 5-0.
 - 2. Review and Approval of First Reading
 - i. **MSP (Duggan Goldstein/Krueger)** to approve the Graduation Requirements Policy 345.6 for the first reading. Approved 5-0.
 - ii. **MSP (Duggan Goldstein/Krueger)** to approve the Valedictorian & Salutatorian Determination Policy 345.4 for the first reading. Approved 5-0.
- C. Approval of Budget Committee Recommendations
 - 1. Approval of the purchase of a School Bus - **Tabled**.
- D. **MSP (Jordan/Duggan Goldstein)** to approve the hire of Daniel Jaeger as the Math Teacher Position. Approved 5-0.
- E. **MSP (Purinton/Jorgenson)** to accept a donation from Betsy Boshka in the amount \$200.
Approved 5-0.

13. Proposed Future Meetings

Employee Relations & Personnel Comm. Tabled

| | | |
|---------------------------------------|--------------------------|--------------|
| Board of Education | December 15 at 7:30 p.m. | WISD Commons |
| Budget Committee | December 15 at 7:00 p.m. | WISD Commons |
| Transportation Building Grounds Comm. | December 15 at 6:30 p.m. | WISD Commons |
| Policy Committee | December 15 at 6:00 p.m. | WISD Commons |
| Learning & Technology Comm. | December 15 at 5:30 p.m. | WISD Commons |
| Referendum Committee | November 22 at 7:00 p.m. | WISD Commons |

14. MSP (Krueger/Purinton) to move to Executive Session (Pursuant to Section 19.85 (1)(c) & (f) of the Wisconsin State Statutes) at 8:30 p.m. Approved 5-0.

- Review current teacher evaluation process.
- Review/Discuss the District Administrator Evaluation Process & Goals.

15. MSP (Krueger/Duggan Goldstein) to move into Open Session. Approved 5-0.

16. MSP (Purinton/Krueger) to adjourn the meeting at 9:24 p.m. Approved 5-0.