

**WASHINGTON ISLAND SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
THURSDAY, JULY 23, 2015  
7:30 P.M. Open Session - School Commons  
8:30 P.M. (or Immediately after the Board Meeting)  
Executive/Closed Session - School Commons  
APPROVED MINUTES**

Call to Order and Pledge of Allegiance - Vice President Tom Jordan called the meeting to order at 7:30 p.m.  
Other Board Members Present: Sarah Duggan Goldstein, Kevin Krueger, Kirsten Purinton, (absent: Amy Jorgenson); Administrator: Mati Palm-Leis; Administrative Assistant: Sue Cornell; Community Members: Pete Petrie; Teacher: Michelle Jordan (arrived at 8:28 p.m.)

1. **MSP(Purinton/Duggan Goldstein)** to approve the agenda as amended to include an action item for the approval of the memorandum of agreement of voluntary retirement by Tom Hokkanen. Approved 4-0.
2. **MSP(Krueger/Purinton)** to approve the minutes as presented for the regular Board of Education meeting on June 26, 2015. Approved 4-0.

3. Good News Report

- On July 3, the Washington Island D.C. trip group raised \$700 with a car wash fundraiser, and will hold another car wash Friday, July 24. On August 16, they will help run the flea market for the Lions Club. On September 5, will be a rummage sale and car wash. Mr. Palm-Leis met with the parents and children to discuss Behavior expectations, and he felt it was a very positive meeting.
- Monday, August 10, from 6:00 to 8:00 p.m. and Tuesday, August 11, from 10:00 a.m. to 2:00 p.m., the school will have registration with face painting and an opportunity to meet Mr. Palm-Leis.
- Thank you to Will and Lois Krueger of Kap's Marina who collected \$600 dollars from a firework display on July 3 and donated it to the school, and amount was matched by an anonymous donation, for a total of \$1,200.

4. Communications - The district received a letter complimenting the Washington D.C. group's fundraiser spaghetti dinner, but raised concern over the use of styrofoam plates and cups. The group usually using paper products, but were unable to attain them for that evening had to use styrofoam this one time.

5. Treasurer's Report - Kevin Krueger presented the payables for the month in the amount of **\$54,686.41**. This includes bills of \$5,787.50 for the 2014-15 fiscal year, and rest for the 2015-16 fiscal year (\$21,462.62 was for 20 windows and another large portion was health insurance).

6. District Administrator's Report

- Thank you - On behalf of himself and his family, Mr. Palm-Leis has appreciated the gracious welcome to Washington Island they have experienced. The kindness has been deeply appreciated He went on to specifically thank the staff, Dr. Kielbasa, the Board of Education, and especially Sue Cornell for a great start of his time on the Island. The Board responded that they were very happy to have Mr. Palm-Leis on-board.
- The date of the Annual Meeting will be on September 15, 2015, at 7:30 p.m. It can't be held any later in the year because of the district needs to short-term borrow money for operating costs.
- Professional Development - Mr. Palm-Leis met with staff on June 28-29 with the teaching staff to begin planning the first Experiential Voyage of the school year, theme is Rock Island. has begun planning the next Experiential Voyage when school starts with the theme of Rock Island. Staff will be finalizing those activities at the staff inservice before school starts. Mr. Palm-Leis thanked Margaret Foss for providing leadership in organizing this first voyage. The first school inservice will also include one day training of Lucy Calkins Reading program by Heather White from CESA 7. Mr. Palm-Leis talked with staff about Professional Learning Communities as a year-long professional development activity in which we will be exploring about further improving Experiential Learning.
- Hirings Update - Thomas Waldron was hired for the 1,100 hour IT position, and Kevin Jones will be the new custodian. The 3rd/4th grade teaching position is not yet filled, after two promising

candidates declined our job offers. The position was reposted until August 1, after which the committee will conduct interviews of the selected applicants.

- Recommendations of Chaperones for the Washington D.C. trip - At Dr. Kielbasa's last meeting, she recommended Michael Gillespie and Marleen Ehrlich Johnson to be the chaperones, but the vote was tabled. Mr. Palm-Leis reviewed all the candidates and decided that for substitute teaching and financial reasons, different chaperones were needed. He proposed Chad Beneda and Barb Isaacson as chaperones. Mr. Palm-Leis met with the parents and students and is not aware of any hard feelings regarding his proposal.
- Fence Update - Kevin Krueger and Tom Jordan are going to set a date to install the fence before school starts.
- Windows Update - Kevin Krueger and Tom Jordan are going to install one window to see how long each window will take to install. Then the job can go out for bids. Mr. Jordan knows of an individual interested in helping pay for the installation of the windows.

7. Board of Education Committee's Report - Most committees did not meet during the month of July and a new restructuring may be voted on during the action items and will include setting meeting dates.

- A. President's Report - Vice President Tom Jordan had no report.
- B. Budget Committee - did not meet. Mr. Palm-Leis apologized for not posting the meeting early enough. There were two items of concern for the committee. The property insurance cost has come back about \$1,400 more last year. Mr. Palm-Leis has gone back to M3 Insurance for additional quotes, many schools have been experiencing this increase this year. LP bids went over last year's budget, so next year's budgets may need revision.

8. Open Discussion - Kirsten Purinton spoke on Michelle Jordan's behalf initially, then after arriving at the meeting Michelle Jordan spoke again about fall soccer. She has talked with the kids and right now have 12 students interested in playing. Mr. Palm-Leis met with Pete Nikolai and Michael Gillespie (former and new athletic directors). They are attempting to schedule some games and find a coach if possible for this year, and definitely for next year.

9. Action Items

- A. **MSP(Purinton/Duggan Goldstein)** to approve the payment of bills in the amount of **\$54,686.41**. Approved 4-0.
- B. **MSP(Purinton/Krueger)** to approve the Letter of Intent for 1,100 hours at \$34,000 with benefits to hire Thomas Waldron as the Technology Coordinator. Approved 4-0.
- C. **MSP(Purinton/Duggan Goldstein)** to approve the Letter of Intent to hire Kevin Jones for the Custodian Position. Approved 4-0.
- D. **MSP(Purinton/Duggan Goldstein)** to approve the teaching contract of Dani Kickbush for a .40 Art/Technology teacher at \$15,462, without benefits. Approved 4-0.
- E. **MSP(Krueger/Duggan Goldstein)** to approve the signed District Administrator's Contract for Mr. Mati Palm-Leis. Approved 4-0.
- F. **MSP(Duggan Goldstein/Purinton)** to approve Chad Beneda and Barb Isaacson as the Chaperones for the Washington D.C. Trip. (Krueger abstained) Approved 3-0.
- G. Mr. Palm-Leis opened and read the three sealed bids for up to 10,00 gallons at the meeting. The bids were as follows: Country Visions at \$1.769/gallon, Hansen Oil at \$1.60/gallon, and Shipyard Island Marina at \$1.559/gallon. **MSP(Krueger/Purinton)** to approve the Shipyard Island Marina bid for the LP contract. Approved 4-0.
- H. **MSP(Krueger/Duggan Goldstein)** to approve the assignments to the Restructured Board of Education Committees. Approved 4-0.

New Committees: Transportation and Buildings and Grounds-Tom Jordan and Kevin Krueger, Budget-Tom Jordan and Kevin Krueger, Employee Relations & Personnel -Kirsten Purinton and Sarah Duggan Goldstein, and Learning & Technology-Amy Jorgenson and Sarah Duggan Goldstein. Old Committees: Policy-Sarah Duggan Goldstein, Referendum-Amy Jorgenson and Kirsten Purinton, Legislative-Amy Jorgenson, and CESA 7 Delegate-Tom Jordan.

- I. **MSP(Krueger/Duggan Goldstein)** to approve the Committee Meeting Dates. Approved 4-0.

- J. There was a **roll call vote** for the acceptance of the \$600 donation from Kap's Marina. **(Krueger-abstain, Duggan Goldstein-aye, Jordan-aye, and Purinton-aye)**. Approved 3-0.  
There was a **roll call vote** for the acceptance of the anonymous matching donation of \$600 **(Krueger-aye, Duggan Goldstein-aye, Jordan-aye, and Purinton-aye )**. Approved 4-0. These donations will be used for educational tools in reading improvement.
- K. **MSP(Krueger/Purinton)** to approve the revision to the memorandum of agreement for voluntary retirement of Tom Hokkanen. Approved 4-0.

10. Future Meetings

- A. Board of Education - Monthly Meeting - Thursday, August 27, 2015

**MSP(Purinton/Krueger)** to adjourn the meeting at 8:32 p.m.

**8:35 p.m. Executive Session**

**MSP(Duggan Goldstein/Krueger)** to move into Executive Session (Pursuant to Section 19.85 (1)(c) of the Wisconsin State Statutes). Approved 4-0.

- 1. The Board and Mr. Palm-Leis discussed the District Administrator Evaluation Process.

**MSP(Krueger/Duggan Goldstein)** to move from executive session into open session. Approved 4-0.

**9:01 p.m. Open Session**

**MSP(Krueger/Duggan Goldstein)** to adjourn the meeting at 9:01 p.m. Approved 4-0.