

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Thursday, November 19, 2015
7:30 P.M. Open Session - School Commons
APPROVED MINUTES**

OPEN SESSION

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:32 p.m. Other Board Members Present: Tom Jordan, Kevin Krueger, Kirsten Purinton, and Sarah Duggan Goldstein; Administrator: Mati Palm-Leis; Administrative Assistant: Sue Cornell.

1. **MSP (Duggan Goldstein/Krueger)** to approve the agenda as presented. Approved 5-0.
2. **MSP (Krueger/Jordan)** to approve the minutes as presented for the regular Board of Education meeting on October 22, 2015. Approved 5-0.
3. Good News Report -
 - Veterans Day Program - The students did a wonderful job at the program. A special thanks goes out to Breanna McGrane and Ryan Jorgenson for their duet.
 - Thank you to REA & Robert Cornell - The REA installed a new light, at no cost to the district, that fully lights up the back parking lot.
 - Sad Goodbyes for a Good Reason - Oscar Montoya has returned to Columbia and Jimin Baek, from South Korea, is scheduled to leave in a couple of weeks. Mr. Palm-Leis thanked the students for the wonderful memories that they both showed in slideshow format. Thank you to Valerie Fons for sponsoring students.
4. Communications - School Board Clerk Kirsten Purinton received the Spring Election Notice and Procedure manual and brought it to the school. Citizens interested in running for a spot on the School Board in the spring election are encouraged to talk to a current active board member.
5. Treasurer' Report - Kevin Krueger presented the payables for the month in the amount of **\$13,838.22**. The payables were lower this month due to not paying a health insurance premium.
6. District Administrator's Report -
 - Mr. Palm-Leis has successfully completed his Small Water System Operator Certification as of November 4.
 - Also on November 4, Mr. Palm-Leis attended the CESA 7 Superintendent Meeting, the best meeting to date. There was a very informative presentation on Visible Learning for Teachers. Focusing on Meta Research. Also, he met with Becky Walker to discuss her visit in December to do our Math Audit and met with Michelle Hanson Ring, CESA 7's Assessment and Data Specialist to enlist her support as the district moves forward with RTI.
 - At the beginning month our freshman and sophomores participated in a field trip as part of Ms. Nehlsen's and Mr. Heitz's classes toured the Oneida and Menominee reservation to learn about their culture. A nice review will be provided by sophomore, Ben Johnson in the Buck Bulletin section of the Observer coming out in December.
 - Mr. Hayes from the Door County Rotary Club came to the Island to present free dictionaries to each of the third graders.
 - Starting next week, the school will increase our student enrollment by 7 students as the Lux family joins our district.
 - Mrs. Nehlsen and Mr. Gillespie paraded the school hallways with a bagpipe and the senior English class dressed up to reenact the Canterbury Tales.
 - Both Mr. Mohn and Mr. Gillespie have worked collaboratively on a CO2 race car project. The races were filmed, so students can now go back and use the videos to calculate speed, velocity, and other science concepts.
 - Mr. Henry Mohn has done a nice job filling as a long-term sub in for Mr. Hermanson's position, he has put in a lot of long hours to make sure he is keeping up and learning with the students.

- Tony Young has completed the repairs to the electric panel in the Tech Classroom this week, and now the Shop is fully functional again.
- The recently installed battery backup for the server was very helpful in maintaining non-stop internet access during the many power outages during the school day today. Mr. Palm-Leis thanked Mr. Tom Waldron for getting the district back online and with the battery backup for the internet.
- In December, there are a number of events to look forward to:
 - The teaching staff will be having a data retreat during the inservice on November 25.
 - The school will host a Senior Breakfast on Monday, December 14.
 - Becky Walker will conduct a Math Audit of our entire district on December 16.
 - The district will repost of the Science/Math Teaching Position on WECAN.
 - Bucks Basketball starts December 4 with the Girls playing NEWCHAA off Island.
 - The district hopes to launch the new web page by December 17.

7. Board of Education Committee's Report -

- A. President's Report - Amy Jorgenson read a summary of the State Superintendent, Tony Evers', statement for oral arguments before the Wisconsin Supreme Court on the constitutionality of the process for drafting and promulgating administrative rules contained in 2011 Wisconsin Act 21 concerning the change in the selection process of State Superintendent.
- B. Budget Committee - The committee discussed replacing the firewall. The used firewall donated by Humana will work for the time being, but Mr. Palm-Leis would like to purchase an up-to-date firewall at the end of fiscal year if there are monies to do so. A new firewall costs about \$900, and E-rate would reimburse 60% of the cost. Mr. Palm-Leis explained that the Board needed to vote on the Amended Resolution for Revenue Limit Exemptions for Energy Efficiencies in addition to the amended tax levy in last month's meeting. The Board will vote on this amended resolution in the Action Items because it is required by the State, but this will not change the total amount of the tax levy or the mill rate voted on last month. Normally, the employee handbook template costs \$1000 to purchase, but Bob Butler, from WASB, agreed to just charge us the renewal rate of \$500 for the template.
- C. Transportation, Building and Grounds Committee - Tim Garland is donating a tree to the district and the committee will decide where to plant it. At the committee's last meeting, committee members discussed some options for purchasing a district-owned car for off Island travel of school employees. At the meeting on December, the committee will have a cost analysis for the rest of the Board to review. The shoveling of the front of the school will be a duty of Mr. Palm-Leis in the morning, with the town crew assisting during heavy snow falls. Shoveling in the afternoons and evenings will be the duty of custodian, Kevin Jones.
- D. Learning & Technology Committee - The district is implementing a RTI - Spirit Guide (Student Progress In Response to Interventions Team). This eventually will become the "Play Book" for how RTI will be implemented in the district. Teachers were given a draft this week to look at and provide feedback. A big thank you goes out to Michelle Jordan for her work helping craft this document. Mr. Palm-Leis updated the Board of the situation with the firewall. Because of the internet firewall situation, the webpage launch has been moved back to the December Board of Education meeting. The high school Art Class would like to paint a mural on the east wall of the commons, Miryam Gregg, Breanna Mohn, and Matti Glines presented their ideas to the committee. The students are very mature, and understand the importance of doing it well. One of their ideas is getting support from a local artist in the community.
- E. Policy Committee - The committee explained the proposed change to the Independent Study Program Policy. The policy includes one additional line that directs students to contact the Guidance Counselor fill out an application form. The wording in the policy was amended from encouraged to required.
- F. Employee Relation and Personnel Committee - The committee has met four times so far to reviewed the majority of the WASB Template. In the next two weeks, the committee will utilize the information we have received from Bob Butler to craft the template into draft form in December. The committee also briefly discussed having a couple Board Members attend the State School Board Convention in Milwaukee in January.

8. Open Discussion - None.

9. Action Items

- A. **MSP (Duggan Goldstein/Purinton)** to approve the payment of bills in the amount of **\$13,838.22**. Approved 5-0.
- B. **MSP (Krueger/Duggan Goldstein)** to approve the amended 2015-16 Washington Island School Recertification of the Tax Levy Rate to include Revenue Limit Exemptions for Energy Efficiencies. (Please see the attached memo for the full resolution.) Roll call vote: Krueger (aye), Jordan (aye), Jorgenson (aye), Purinton (aye), Duggan Goldstein (aye). Approved 5-0.
- C. **MSP (Purinton/Jordan)** to approve purchasing the WASB Employee Handbook for \$500. Approved 5-0.
- D. **MSP (Krueger/Jordan)** to approve as amended the first reading of the Independent Studies Policy 342.6. Approved 5-0.
- E. **MSP (Duggan Goldstein/Purinton)** to approve the acceptance a tree from Tim Garland, a gift valued at \$350. Roll call vote: Krueger (aye), Jordan (aye), Duggan Goldstein (aye), Jorgenson (aye), Purinton (aye). Approved 5-0.
- F. **MSP (Jordan/Krueger)** to approve the acceptance of \$100 gift from Henry and Susan Mohn to purchase a new cordless drill for the Tech program. Roll call vote: Krueger (aye), Jordan (aye), , Duggan Goldstein (aye), Jorgenson (aye), Purinton (aye). Approved 5-0.

10. Future Meetings

- A. Board of Education - Monthly Meeting - December 17, 2015 (one week early due to the Christmas holiday.)

MSP (Purinton/Duggan Goldstein) to adjourn the meeting at 8:27 p.m. Approved 5-0.

AMENDED RESOLUTION

RESOLUTION FOR REVENUE LIMIT EXEMPTIONS FOR ENERGY EFFICIENCIES

Be it resolved that the school district of Washington is exercising its taxing authority under s. 121.91 (4) (o), Wis. Stats., to exceed the revenue limit on a nonrecurring basis by an amount the district will spend on new energy efficiency measures and energy efficiency products for the 2014-2015 school year and 10 years of debt for the term of the State Trust Fund Loan

The amount to be expended is

<u>School Year</u>	<u>Amount</u>
2015-2016	\$68,955
2016-2017	\$68,955
2017-2018	\$68,955
2018-2019	\$68,955
2019-2020	\$68,955
2020-2021	\$68,955
2021-2022	\$68,955
2022-2023	\$68,955
2023-2024	\$68,955

After review of the recommendations report per 66.0133(2)(b) the district has determined that the \$689,543.68 it would spend on energy efficiency projects recommended in the report is not likely to exceed the amount to be saved in utility costs of \$7468 and non-utility costs of \$7351 over the remaining 50 year useful life of the facility to which the measures apply.

The board has entered into a 3 year performance contract under s. 66.0133, Stats., with Johnson Controls for a project to implement the following energy efficiency measures or purchase energy efficiency products and identified the following cost recovery performance indicators to measure energy savings and/or operational savings for each including the timeline for cost recovery:

Install high efficiency modular boiler w/5:1 turndown and complete VAV conversion to HVAC system and direct digital controls. Payback years (excluding capital cost avoidance) is 30 years.

The Board shall annually perform an evaluation of the performance indicators and shall report to the electorate as an addendum in the required published budget summary document per s. 65.90, Wis. Stats., and in the school district's newsletter or in the published minutes of the school board meeting. The Board shall use this evaluation to determine the amount of energy cost savings, as a result of the project, that shall be applied to retire the debt.